Budget & Planning Committee January 2, 2019 Minutes

Present: Cody Stoddard, Amy Claridge, Aimée Quinn, Kathy Whitcomb, Paul Knepper, Stephen Stein, Roxanne Easley, Ian Loverro, Ken Smith, Chad Wassell, Kathy Temple, Jim Johnson

Absent: Lad Holden and Eric Cheney

Guest(s): None

Meeting was called to order at 10:03 a.m.

Agenda was approved.

Aimee moved to approve the December 5, 2018 minutes. Paul seconded and minutes were approved.

BPAC - Cody reported that the 50% of the S&A supplemental budget has been spent. Discussion about how quickly that has been spent down. Dining and housing was increased by 5% again this year. There were questions regarding so many areas are increasing 3-5% and this can add up for our students. Are we pricing the CWU experience out of range for students? Budget summits are coming up and they are working on the schedules. Tuition and Waiver subcommittee gave an update. There was an issue with FASA verification this year. They did a random sample of 30% to match parent income reported with IRS records. This caused some students to pull out of school because of the verification process. This impacted us more with the number of lower income students. Administration is dealing with this. Aimée indicated there was a Federal Registrar announcement about 19 months ago about this verification, but it got covered up with census question that came at the same time. There was a brief discussion about a concern of gaming of the General Education system.

BASC report - Kathy read a report from Lad. On the 19th the BASC asked that the FSBPC send a letter to them, it could also be from the executive committee, requesting the information we would like to see in the reports. The BASC discussed having the FSBPC request the Provost explain the General Education funding and the deans reporting on last year's budget showing any carry forward and how it was used.

Initially the deans only wanted to only present next year's budget and they want to make that presentation in May. If we want the dean's to do that, as well as report on last year budget on the second day of the summit, we should also request that in the letter.

The BASC was did not see any reason for the deans to go first at the summit and with them going the second day it will show that there isn't any leftover money to move out of the colleges.

Gen Ed – Follow-up will be the meeting with ADCO next week.

Alternative subvention models – This will need to be discussed at ADCO first. This conversation has not happened yet. Ian brought forward a concern with block grants and how they are being done currently. When gaming the budget, who gets left holding the risk? It has not been made clear.

Budget & Planning Committee

Outside consultant from NACUBO or EAB - Ken called and is waiting to find the right person to talk to.

Charges and priorities for the quarter

- Working on language for the Faculty Code about college budget committees. The subgroup will be meeting in a couple of weeks with the college budget committees.
- Collecting and monitoring budgets.
- Budget summits.
- Alternatives to budget model.
- Budget governance structure.

Amy brought up that Graduate programs are undergoing assessments. Should be receiving data about the program. Wonder if this committee should review this information? Implementation subgroup will look at this.

Review procedures manual – This will be put off until spring.

Strategic Enrollment plan – The BPC change is completed.

Data collection monitoring – The committee discussed if a separate group to look at that this needs to be created or does one of the existing groups want to look at that. A suggestion was made to ask the BOT to take a stand on this to make data available. Last winter they invested money from the reserves to update the data system. They are behind schedule on the plan. . Supposedly the dashboards are supposed to be available sometime this quarter. It was suggested to invite Nic Valcik from Institutional Effectiveness to come to a meeting in the future to get an update. Some types of data that would be helpful to look at SCH, tuition waiver, and information they are building the model on. Amy will talk with Joel or Andreas about how they are developing the data. She will speak with David at PBAC just to get a sense of who to talk with.

Budget summits – No report.

Faculty Code group is continuing the work they are doing.

Implementation workgroup – They talked about Graduate studies. They also talked about General Education in the fall. Some other things they discussed were the: Transparency of the RCM/ABB process. Picking a problematic part of the model and proposing some alternatives. What data do we need to figure out the potential affects or who do we need to ask to do some modeling? How are we evaluating effectiveness of what we currently do? There will be Advising town halls sometime in February.

Committee broke into subgroups for 25 minutes.

Faculty Code - Kathy T reported they will be meeting January 15 with the college budget committees. Developed a list of questions to talk with the group about.

Implementation - Kathy W reported they talked about drafting a statement about graduate program assessment and what the basic idea behind it is. Kathy W will call Kevin Archer to ask about the process of template assessment and where the budget data is coming from and when. The draft statement should be in advance of the assessment due date for the grad

programs. Would like to exam and review data prior to the due date of the report. Kathy W will send out a draft of the statement via email. Next task will be the tuition waiver function within RCM/ABB process.

Budget summits - Jim reported that allocations is drafting of some language for a letter. They discussed whether the deans should present at the summits or later. The group felt the deans should present at the summits. Jim moved that the Faculty Senate Budget and Planning Committee feels that presentations from the Academic Colleges are an important component of the Budget Summits. We feel that in determining any allocations from the college budgets it is critical for the campus community to have some clarity of the college budgets for this and next academic years. Amy seconded and motion was approved.

Meeting was adjourned at 11:59 a.m.