

# SERVICE & ACTIVITY FEE ANNUAL REPORT

## Campus Community Garden: \$12,270

*The committee viewed this as a beneficial program that students have been supporting independently through donations. The committee sees the value in this program and has agreed to provide some funding to assist in on-going upkeep and maintenance of the program. The committee would like to see increased collaboration with other university entities to further expand and strengthen the program (CLCE, service learning, etc.).*

**Fiscal Year:** FY 2023  
**Program Name:** Campus Community Garden  
**Program Manager:** Kaitlyn Flesher

**Please list any S&A funded position that have been vacant longer than six (6) months. IF any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.**

No S&A funded positions have been vacant for longer than 6 months.

**Please provide an overview of the student-centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.**

During the 2023 growing season, we saw 21 student gardeners participate in growing their own veggies and flowers in the community garden in addition to three student organizations. As word continues to spread about Wildcat Farm, we are seeing an increase in interest to participate in the community garden from students, staff & community members. The addition of more raised plots during the 2022 fiscal year has been instrumental in helping us meet demands and provide more space for students; we no longer have a wait list to get a plot.

The Community Garden hosted a number of events to engage students and share knowledge between community members. One of the events focused on building four new wheelchair accessible raised garden beds that will be reserved for students with disabilities. Other events focused on preparing beds for summer planting, garden maintenance and fall cleanup. Each of these events provided students with education opportunities as well as the chance to connect with community members that they may not have a chance to cross paths with otherwise.

The Community Garden celebrated its 10 year anniversary this year, which was observed Farm staff by hosting a party in the garden. Students, faculty, staff & community members came together to share gardening stories, knowledge & homegrown food.

The Community Garden continued to host FISH & APOYO food pantries this year. In addition to allowing these community organizations access to the land, we also hosted the Sustainable Living Learning Community (SLLC) in their own plot this season. Farm staff met regularly with faculty and students from the organization to share resources and knowledge. Students regularly came to the garden to tend their plants and care for the space over the course of the season. Any produce that was grown in the plot was used for farm-to-table dinners hosted by the SLLC in the fall.

The Community Garden continues to be a space for students to gain knowledge and confidence, allowing them to grow their own food and therefore create a more resilient and self-sustaining food system within our broader community.

**Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.**

Fund transfer due to S&A sweep per the committee. Positive fund balances have been a result of farm management turnover and previously planned projects being delayed or cancelled. Initial plans to complete the accessible plot project by April 2023 were put on hold due to the previous manager's departure. While some aspects of the project were completed early in the spring, such as purchasing and constructing the raised beds, it was not possible to complete the more labor intensive aspects of the project that required collaboration with other departments as both departments involved saw the departure of the employees responsible for planning and executing this project.

Any funds that carryover would have been allocated to continuing to build out accessible gardening spaces and pathways, as well as providing adaptive tools and equipment, seeds, education materials, and programming to students in the Community Garden.

**Please provide an explanation for any position or negative fund balances at year end.**

N/A

**Service & Activities Base Funding  
Financial Overview  
For the month ended September 30, 2023  
Department: CWU Food/Farm  
Student Activities  
Community Garden-Comp  
As of 12/22/23**

	FY22 Actuals	FY23 Actuals
<b>Revenues</b>		
CWU-Allocation (Revenue)	11,657	11,043
<b>Total Revenues</b>	<b>11,657</b>	<b>11,043</b>
<b>Transfers</b>		
CWU-Transfer (Intra-Fund Out)	0	(14,608)
<b>Total Transfers</b>	<b>0</b>	<b>(14,608)</b>
<b>Expenses</b>		
CWU-Student/Temporary/Overtime	6,549	4,756
<b>Total Salaries</b>	<b>6,549</b>	<b>4,756</b>
CWU-Benefits	342	222
<b>Total Salaries &amp; Benefits</b>	<b>6,891</b>	<b>4,979</b>
CWU-Goods & Services	0	0
CWU-Goods	997	468
CWU-Supplies	1,310	1,793
CWU-Repairs/Maintenance	53	310
CWU-Program	3,136	9,059
CWU-Travel	0	95
CWU-Equipment/Software (Non-Capita)	0	3,000
Bad Debt	0	0
<b>Total Goods &amp; Services</b>	<b>5,496</b>	<b>14,726</b>
<b>Total Expenses</b>	<b>12,387</b>	<b>19,704</b>
<b>Net Resources</b>	<b>(730)</b>	<b>(23,270)</b>
<b>Projected Beginning Fund Balance</b>	<b>24,000</b>	<b>23,270</b>
<b>Projected Ending Fund Balance</b>	<b>23,270</b>	<b>0</b>