**Services & Activities Fee Annual Program Review**

|  |  |
| --- | --- |
| Program Name: | ASCWU Legislative Affairs |
| Program Manager: | Michelle Carrillo, ASCWU Director Governmental Affairs, and Joey Bryant |
| Fiscal Year: | FY2024 |

1. In what way(s) does your program support CWU students? Please be specific and concise.

|  |  |
| --- | --- |
|

|  |
| --- |
| ASCWU Governmental Affairs works closely with professional staff in the CWU Office of Government Relations in advocating for the needs of CWU students with local and state legislators. Additionally, this office directly connects with the Washington Student Association which is a group that creates connections for students across the state to work together to meet the needs of students on their campus. Finally, this office serves students through initiatives like Lobby Day (taking students to Olympia to meet directly with state legislature), the Student Engagement Hub (an on-campus voting center in collaboration with the Kittitas County Auditor’s Office and League of Women Voters), and many other initiatives throughout the year. This office is integral in supporting students to create positive change with House Bills, recommendations to leadership, and a full-time student Legislative Liaison who remains in Olympia during the legislative session.  |

 |

1. What are your specific program goals or learning/operational objectives? How are you assessing the effectiveness of your program in achieving those targets?

|  |  |
| --- | --- |
|

|  |
| --- |
| The mission of ASCWU Governmental Affairs is to share the voice of the students with state legislators and university executives. The office focuses on bringing students to difficult conversations to lobby for funding, policy, and positive outcomes for students. ASCWU currently leads informal assessments throughout the year and evaluates effectiveness based on engagement with the student body. ASCWU Governmental Affairs can be evaluated through the number of attendees who voted in the state/federal elections (200+ on-campus), attendees for Lobby Day, and supporting new bills passed with the state legislature.  |

 |

1. What is the overall purpose of your program and what service(s) does your program provide?
	1. Are there overlaps or intersections with other university programs that have similar purposes or services?

|  |
| --- |
| The purpose of ASCWU Governmental Affairs is to share the voice of CWU students with local and state legislators, as well as university leaders. Governmental Affairs helps to increase student governmental awareness, participation, and activism. While there is collaboration and partnership with CWU Government Relations, ASCWU Governmental Affairs is primarily and solely focused on student initiatives and voices, and is not similar to other programs or services offered throughout the institution. |

1. How does your program align with the purpose of S&A funding? “*Supporting cocurricular and extracurricular activities and programs participated in by students in the furtherance of their education*.”

|  |
| --- |
| ASCWU Governmental Affairs is directly aligned with S&A’s purpose of supporting student activities and programs as they seek to empower students throughout the institution to not only become more engaged and active within the institution, but also further out to local and regional participation in government and initiatives. Student Government is specifically a category mentioned in state regulations and the Killian Outline as historically supported and permissible use of S&A funding. |

1. Please provide specifics on how your program supports and aligns with CWU’s strategic plan (<https://www.cwu.edu/about/mission-vision/_documents/cwu-vision-mission-values-strat-plan-bot-approved.pdf>)?

|  |
| --- |
| Specifically, ASCWU supports and aligns with the following areas of the strategic plan:Unifying Value: Student SuccessGoal 1: Enhance student engagement and success, and improve retention and graduation rates.* Initiative 1.4: Working with high schools and community colleges, develop clear pathways into the university to provide equitable and inclusive enrollment practices and graduation attainment.
	+ *ASCWU partnership and initiative on Yakima Pathways program and legislative support.*
* Initiative 1.5: Map inclusive, evidence-based and pedagogically sound High-Impact Practices (HIPs) to our academic and student engagement programs in a developmental way throughout a student’s journey.
	+ *Equity Services Council, affinity based programming, and engagement programming. Multicultural Center and HSI initiatives.*

Goal 3: Elevate the holistic well-being of our students.* Initiative 3.1: Establish the Culture of Respect Leadership Council and implement the CWU Safe Committee recommendations.
	+ *ASCWU participated in the Safe Committee and serves on the Culture of Respect Leadership Council.*
* Initiative 3.2: Increase awareness and utilization of student health and wellness support services.
	+ *Partnerships with Office of Health Promotion on awareness programming and staff trainings. Promote and encourage utilization of services through promotions and public meetings.*

Core Value: EngagementGoal 1: Amplify and elevate the university’s relationship with local and regional communities.* Initiative 1.1: Integrate our strategic planning and activities with the cities within Kittitas county and with the county as a whole, as well as with other cities and counties in our region.
	+ *Connection with Kittitas County, particularly Ellensburg community and government. ASCWU serves on numerous community boards and committees. Participate in Downtown Association and City Council events and programs. Invite community partners to ASCWU programs*.

Core Value: BelongingGoal 1: Establish hiring, onboarding, and evaluation processes that nurture a culture of inclusion for all employees with a focus on increasing the number of employees from historically excluded groups. * Initiative 1.1: Make diversity and equity a priority in the hiring, onboarding, and retention of faculty and staff
	+ *ASCWU involvement in hiring of key staff and faculty positions throughout institution. Implementation of priority into ASCWU hiring practices*.

Goal 2: Become a Hispanic Service Institution (HSI).* Initiative 2.1: Develop Hispanic/Latinx Thriving Leadership Council of faculty, staff, students, and community members to chart the path towards becoming an HSI, with clear leadership and resources, including continued participation at United States Hispanic Leadership Institute, Alliance for Hispanic Serving Institution Educators, and Hispanic Association of Colleges and Universities and a dedicated staff position to coordinate these efforts.
	+ *ASCWU involvement in Hispanic/Latinx Thriving Leadership Council.*
* Initiative 2.2: Develop strategic partnerships with equity organizations, local community-based organizations, and HSIs for knowledge sharing and program development to better support underserved students.
	+ *Involvement and partnership with Equity Services Council and affinity based organizations.*
* Initiative 2.3: Develop a plan for early outreach, targeted recruitment, retention, and graduation of Latinx students.
	+ *ASCWU involvement in feedback and accountability of leadership.*
* Initiative 2.5: Implement bilingual and culturally responsive practices across the institution, including translation of important materials and information into Spanish.
	+ *ASCWU involvement in feedback and accountability of leadership.*

Goal 3: Cultivate an inclusive and welcoming campus culture that embraces diversity, that fosters a sense of belonging for all students, faculty, and staff, and that nurtures pride in the university.* Initiative 3.2: Establish, maintain, and resource affinity groups for historically excluded students, faculty, and staff, focused on marginalized identities such as racial/ethnic, LGBTQ+, disability, and internationals, to create a safe and supportive environment where they can connect and share experiences.
	+ *Promote, support, involve, and participation through Equity Services Council and affinity based programming and supports.*
* Initiative 3.3: Build mechanisms for nurturing a strong sense of affiliation with and pride in Central Washington University.
	+ *ASCWU promotion and involvement through engagement programming*.

Core Value: StewardshipGoal 1: Promote sustainable practices and responsible stewardship of land and resources to support an ecologically healthy and socially just world, while respecting and honoring Indigenous peoples.* Initiative 1.1: Develop and implement a comprehensive, university-wide Sustainability & Climate Change Action Plan, which incorporates environmental, social, and economic considerations into university operations, infrastructure, and academic programs in collaboration with the local community.
	+ *ASCWU involvement in action planning and implementation from student perspective.*

Goal 2: Elevate shared governance and collaboration across the university and advance professional development and leadership opportunities that demonstrate the value of our human resources and that build a strong, united university community.* Initiative 2.1: Create a university-wide committee consisting of representatives from faculty, staff, students, administrators, and trustees to study shared governance, review our shared governance practices, and create a national model for shared governance at CWU.
	+ *ASCWU involvement in shared governance committee and practices*.
* Initiative 2.2: Elevate the application of emotional intelligence, equity-mindedness, collaboration, inclusion, and deep care through professional development and mentoring centered on building a model of leadership-in-place at CWU.
	+ *Incorporated into ASCWU Executive Board professional development and training*. *Mentoring of principles to Executive Board from ASCWU Advisor.*

Goal 3: Implement values-based budgeting to ensure the efficient and effective use of fiscal resources and the long-term fiscal sustainability of the university.* Initiative 3.2: Reduce redundancies and inefficiencies in goods and services costs and develop mechanisms to monitor and control spending in support of the vision, mission, values, and strategic plan.

*ASCWU review budget and expenses with goal of reducing redundancies and inefficiencies in goods and services costs.* |

1. Please provide detailed information regarding who utilizes your program? (*Students, faculty, staff, community? Specific demographic information? Class standing, gender, ethnicity, transfer, campus location, etc*.)

|  |
| --- |
| All CWU students benefit from, and can utilize, the work done by ASCWU Governmental Affairs. The demographics of students participating in engagement hubs and lobby days predominately consists of students from all categories listed above, 1st-4th years and above, traditional/non-traditional students, men/women/LGBTQ folks, White, Black, Hispanic/Latino, Asian. While the primary ASCWU Office is located on the Ellensburg campus, many of the programs are held and hosted here, and therefore predominantly benefit those students more directly. Opportunities for participation in Lobby Day specifically takes place in Olympia and is open to students from all CWU locations.  |

1. How many unique CWU students utilize your program or services?
	1. How do you gather these metrics?
	2. If you do not, what is preventing you from getting that data and how are you determining usage by CWU students?

|  |
| --- |
| The majority of services and programs coming out of ASCWU Governmental Affairs are not able to track or determine unique numbers of students who utilize or benefit, as they are broad initiatives and benefits for the entire student body. For direct, in-person programs like Election Hubs and Lobby Day, involvement is tracked and gauged via Presence software and sign-in when possible.  |

1. Are there any current vacant positions in your program?

|  |
| --- |
| N/A |

1. Given the budget reductions taking place, and continuing for the remainder of the funding cycle, please tell us what specific impacts those reductions have had on your program compared to what was originally planned and included in your initial base funding request.

|  |
| --- |
| We have been intentional in monitoring student staff hours and ability to recruit and hire student employees within ASCWU Governmental Affairs. We have also had to be mindful of scaling back some programming initiatives and partnering financial with ASCWU BOD and other stakeholders to assist with programming costs when possible. |

1. Are there any circumstances or challenges that are currently impacting your ability to use your base funding allocation this year?

|  |
| --- |
| N/A |

1. What other funding does your program receive? What percentage of your program’s total funding is coming from S&A Fees?

|  |
| --- |
| ASCWU Governmental Affairs is 100% funded by S&A Fees with no additional funding received outside of partnerships with other entities and budgets. |

1. What growth or expense increases do you anticipate seeing in the future?

|  |
| --- |
| Cost of living and minimum wage increases will have a direct impact on expenses in the future |