

## SERVICE AND ACTIVITY FEE ANNUAL REPORT

GENERAL INFORMATION	
Reporting Year:	2014
Reporting Program:	Office of Undergraduate Research & SOURCE
Funded PID:	53413600 (SOURCE)
Program Manager	Kara Gabriel

Financial Report Back:	
REVENUE:	
S&A Funds Received	\$ 7,575.00
Self Support Funds Earned	\$ -
Other Funds Received	\$ 45,315.00
<b>TOTAL REVENUE:</b>	<b>\$ 52,890.00</b>
EXPENSES:	
STUDENT PAYROLL	\$ -
NON STUDENT PAYROLL	\$ 34,615.00
BENEFITS	
GOODS & SERVICES	\$ 17,873.00
<b>TOTAL EXPENSES:</b>	<b>\$ 52,488.00</b>
TRANSFERS IN	\$ 2,175.00
TRANSFERS OUT	
<b>NET CHANGE</b>	<b>\$ 2,577.00</b>

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

The Office of Undergraduate Research supports the annual Symposium Of University Research and Creative Expression (SOURCE) at which students, faculty, and staff can present their research, scholarship, and creative activities to the campus and local community. All student SOURCE presentations are provided feedback by two assigned judges; those judges are recruited from the campus and local community. All student presentations and mentors are provided with a printed copy of the SOURCE Program & Proceedings to document their presentation for their resumes or applications to advanced degree programs.

SOURCE 2014 supported:

- 163 oral and creative expression presentations across 52 sessions during the day.
- 191 poster and/or creative work presentations, including 2 poster presentations at SOURCE@Des Moines and 7 poster presentations at SOURCE@Lynnwood.
- A fashion show by students in the Apparel, Textiles, and Merchandising program along with separate

presentations of 8 fashion design pieces by students in Apparel, Textiles, and Merchandising.

- In total, 312 presentations at SOURCE were by student first authors and such presentations had 176 student co-authors.
- In total, 118 judges provided feedback to student presenters at SOURCE, including 24 judges from the off-campus local community and regional businesses, such as The Boeing Company, Contech Services, and GeoEngineers.
- 25 undergraduate students in the Recreation and Tourism, Event Planning Specialization, gained hands-on practical experience by assisting event coordinators on the day of SOURCE; 2 upper-division Event Planning students assisted in organizing and marketing SOURCE.
- SOURCE is free to all attendees and the majority of attendees are students. The overall attendance for the day (attendance could reflect the same individual attending multiple sessions) was 3,683 attendees and consists of: 1) 754, 1102, and 642 attendees across the 3 consecutive poster/creative work presentation sessions; and 2) 1185 attendees across all 52 oral/creative expression presentation sessions (average attendance per session was 24 individuals).
- 47 SOURCE awards, including the SOURCE Scholar of the Year, 3 People's Choice Poster Presentation awards, 3 Business Plan Competition Award Winners, 39 SOURCE Outstanding Presentation awards. All award winners received a gift certificate from the CWU Wildcat Shop as well as invitations to the on-campus SOURCE Award Ceremony and the off-campus SOURCE 2014 Awards Ceremony and Celebration.
- All SOURCE presentations continue to be available through ongoing library support by ScholarWorks Conference and Events: <http://digitalcommons.cwu.edu/source/>

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

In 2014, SOURCE received \$2175 in supplemental funding to provide catering to student presenters, mentors, and judges; those funds were mistakenly transferred into a separate SA fund and had to be transferred into the SA fund for SOURCE.