

Services and Activities Fee Committee
Base Funding Request for FY2014-FY2017

Name of Program,
 Activity, or Service

Office of Undergraduate Research

S&A
 Project
 ID/ID's

Submitted By

Kara Gabriel; Director, Office of
 Undergraduate Research;
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Total Annual Base
 Funding Requested \$ **15,000**

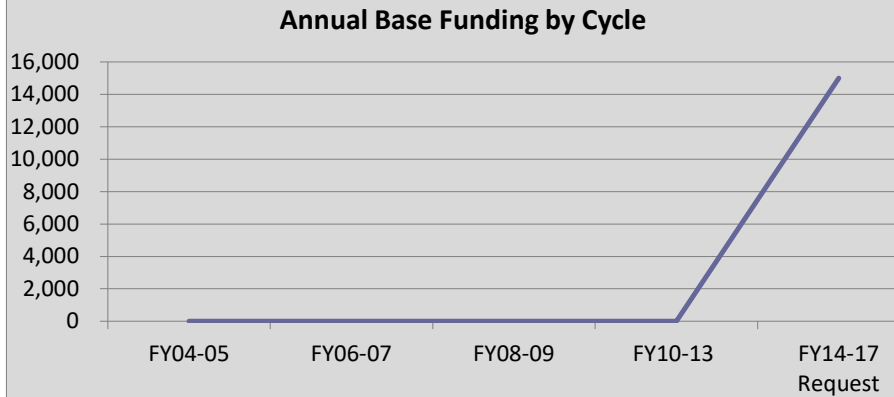
BRIEF DESCRIPTION OF PROGRAM, ACTIVITY, OR SERVICE

The Office of Undergraduate Research administers fellowships to support costs incurred by undergraduate students engaged in research, scholarship, or creative activities on campus as well as for travel by students to present work conducted at Central at professional conferences. Research and travel fellowships are available for any Central student, regardless of discipline, and directly support the student's project or travel. Research fellowships directly benefit students engaged in extracurricular research or scholarship activities by providing funds for supplies necessary to complete their projects. Such fellowships also enhance the reputation of Central by resulting in products that can be presented at conferences or in professional settings, including at Central's annual Symposium On University Research and Creative Expression (SOURCE) at which fellow Central student benefit as attendees. Individual and group travel fellowships are disbursed to undergraduate students to reimburse costs associated with travel to present their work at conferences. Travel fellowship recipients are also required to present their work at SOURCE. In recent years, fellowship requests have exceeded available funds and we are requesting funds that would permit us to double the number of fellowships that can be awarded annually.

ANNUAL BASE FUNDING REQUEST SUMMARY

(Provide the data for the chart below on the second tab. The chart will auto populate.)

	<i>Annual Base Amount</i>
Admin/Exempt Payroll	\$ -
Civil Service Payroll	-
Student Payroll	-
Employee Benefits	-
Goods & Services	7,000
Travel	8,000
Equipment	-
Annual Base Expenses	15,000
<i>Less: Annual Other Funding Sources</i>	-
Annual Base Funding Request	\$ 15,000



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ANNUAL BASE EXPENSES

BASE ADMIN / EXEMPT PAYROLL EXPENSE

Admin/Exempt Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
	-	per Year	1.0	1	15.0%	-
BASE <u>ADMIN/EXEMPT</u> PAYROLL EXPENSE TOTAL						-

BASE CIVIL SERVICE and TEMP PAYROLL EXPENSE

Civil Service/Temp Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Month	12.0	1	15.0%	-
	-	per Month	12.0	1	15.0%	-
BASE <u>CIVIL SERVICE and TEMP</u> PAYROLL EXPENSE TOTAL						-

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BASE STUDENT PAYROLL EXPENSE

Student Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
BASE <u>STUDENT</u> PAYROLL EXPENSE TOTAL						-

BASE EMPLOYEE BENEFITS EXPENSE

Payroll Category	Overall Benefits %	Annual Base Amount
Admin/Exempt	N/A	-
Civil Service	N/A	-
Student	N/A	-
BASE <u>EMPLOYEE BENEFITS</u> EXPENSE TOTAL		N/A

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BASE GOODS & SERVICES EXPENSE

Description of Goods & Services Expense		Annual Base Amount
Undergraduate Research Fellowships		7,000
		-
		-
		-
BASE <u>GOODS & SERVICES</u> EXPENSE TOTAL		7,000

BASE TRAVEL EXPENSE

Description of Travel Expense		Annual Base Amount
Undergraduate Travel Fellowships		8,000
		-
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