SERVICE AND ACTIVITY FEE ANNUAL REPORT

GENERAL INFORMATION	
Reporting Year:	2017
Reporting Program:	S&A Westside Advising
Funded PID:	463555-0001
Program Manager	Scott Carlton

Financial Report Back:	
FUND BALANCE	**$ 32,953.46**
REVENUE:	
S&A Funds Received	$ 37,375.00
Self Support Funds Earned	$ -
Other Funds Received	$ -
TOTAL REVENUE:	**$ 37,375.00**
EXPENSES:	
STUDENT PAYROLL	$ -
NON STUDENT PAYROLL	$ 28,573.00
BENEFITS	$ 11,533.14
GOODS & SERVICES	$ 5,052.09
TOTAL EXPENSES:	**$ 45,158.23**
TRANSFERS IN	
TRANSFERS OUT	$ 25,170.23
NET CHANGE	**$ -**

Please list any S&A funded position(s) that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

This funding provides approximately half of the salary and benefits for the Lynnwood center Academic Advisor. This position serves approximately 350 students at the Lynnwood and Everett centers with a focus on the 250 students that are majoring in Business or Accounting. This position has over 1,000 student contacts per year and is integral in providing advising support at the new student orientations and to prospective students. The Lynnwood advisor also provides support to CWU students at the Des Moines and Pierce centers when the Des Moines advisor is on leave. This position works closely with students in developing their academic and graduation plans, helping them understand how their credits transfer to CWU, provides guidance for students on academic warning and probation, and helps students find needed university resources. This position is crucial to the success and graduation of students that attend the Lynnwood and Everett centers.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

End of the funding Cycle – Unused S&A Funds Transferred out