

**Services and Activities Fee Committee**  
**Base Funding Request for FY2010-FY2013**

Name of Program,  
 Activity, or Service

**Student Academic Senate**

S&A  
 Project ID

**5-34231-00**

Submitted By

Catilin Baldwin  
 (baldwinca@cwu.edu)

Total Annual Base  
 Funding Requested     \$     **30,066**

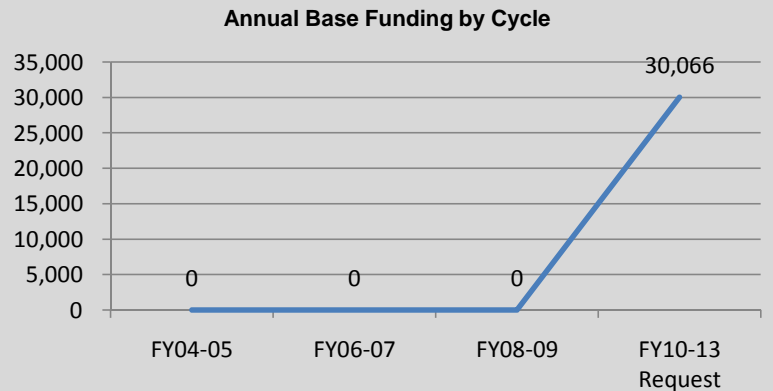
**BRIEF DESCRIPTION OF PROGRAM, ACTIVITY, OR SERVICE**

The Student Academic Senate is a body of students that fosters purpose driven academic experiences through two methods. The senate serves as a venue for students to have shared governance of the University by encouraging knowledge of academic issues and allowing students to address these issues or concerns in a constructive manor. The second way that the Academic Senate promotes academics is through experiential learning funds. These funds enable students to get the maximum gain from their experience at CWU by promoting exploration in their field of study. The Academic Senate, being able to provide financial assistance, is a key component that ensures CWU is delivering knowledgeable and experienced students to the work force.

The Student Academic Senate was started in 2008 with \$28,725 in supplemental funding from S&A.

**ANNUAL BASE FUNDING REQUEST SUMMARY**

	<i>Annual Base Amount</i>
Admin/Exempt Payroll	\$ -
Civil Service Payroll	-
Student Payroll	6,156
Employee Benefits	185
Goods & Services	3,725
Travel	20,000
Equipment	-
<b>Annual Base Expenses</b>	<b>30,066</b>
<i>Less: Annual Other Funding Sources</i>	-
<b>Annual Base Funding Request</b>	<b>\$ 30,066</b>



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**ANNUAL BASE EXPENSES**

**BASE ADMIN / EXEMPT PAYROLL EXPENSE**

Admin/Exempt Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
NA	-	per Year	1.0	1	30.0%	-
<b>BASE <u>ADMIN/EXEMPT</u> PAYROLL EXPENSE TOTAL</b>						<b>-</b>

**BASE CIVIL SERVICE and TEMP PAYROLL EXPENSE**

Civil Service/Temp Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
NA	-	per Month	12.0	1	35.0%	-
<b>BASE <u>CIVIL SERVICE and TEMP</u> PAYROLL EXPENSE TOT/</b>						<b>-</b>

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**BASE STUDENT PAYROLL EXPENSE**

<b>Student Position - Description</b>	<b>Pay Rate</b>	<b>Pay Rate Unit</b>	<b>Pay Rate Units per Year</b>	<b>Number of Employees</b>	<b>Benefits %</b>	<b>Annual Base Amount</b>
Administrative Assistant (1) - Academic year position [19 hrs/wk; 12 wks/qtr; 3 qtrs	9.00	per Hour	684.0	1	3.0%	<b>6,156</b>
<b>BASE <u>STUDENT</u> PAYROLL EXPENSE TOTAL</b>					<b>185</b>	<b>6,156</b>

**BASE EMPLOYEE BENEFITS EXPENSE**

<b>Payroll Category</b>	<b>Overall Benefits %</b>	<b>Annual Base Amount</b>
Admin/Exempt	N/A	-
Civil Service	N/A	-
Student	3.0%	<b>185</b>
<b>BASE <u>EMPLOYEE BENEFITS</u> EXPENSE TOTAL</b>		<b>185</b>

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**BASE GOODS & SERVICES EXPENSE**

Description of Goods & Services Expense		Annual Base Amount
Meeting Materials	Office supplies and copies	925
Printing and Graphics	Advertising materials to recruit senator and promotion	1,000
Distance Ed setup	Support and connection costs	1,800
<b>BASE <u>GOODS &amp; SERVICES</u> EXPENSE TOTAL</b>		<b>3,725</b>

**BASE TRAVEL EXPENSE**

Description of Travel Expense		Annual Base Amount
Experiential Learning Funds	Travel, motor pool, registration, etc.	20,000
<b>BASE <u>TRAVEL</u> EXPENSE TOTAL</b>		<b>20,000</b>

**BASE EQUIPMENT EXPENSE**

Description of Equipment Expense	Quantity	Cost Each	Total Cost	Annual Base Amount
			-	-
<b>BASE <u>EQUIPMENT</u> EXPENSE TOTAL</b>				<b>-</b>

**ANNUAL BASE EXPENSES - TOTAL**

**30,066**

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**ANNUAL BASE FUNDING SOURCES (Revenues & Transfers In)**

**BASE OTHER FUNDING SOURCES (Revenues & Transfers In)**

Description of Other Funding Source (Revenues & Transfers In)	Annual Base Amount
	-
<b>BASE <u>OTHER FUNDING SOURCES</u> TOTAL</b>	<b>-</b>

**USE OF CARRY FORWARD (RESERVES)**

Description of Carry Forward (Reserve) Balance	Total Expected Carry	Total to be Used for Expenses	Total to be Retained	Annual Base Amount
	-	-	-	-
<b>USE OF <u>CARRY FORWARD (RESERVES)</u> TOTAL</b>				<b>-</b>

**ANNUAL BASE OTHER FUNDING SOURCES - TOTAL**

-

**ANNUAL S&A BASE FUNDING REQUEST**

**\$30,066**

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**DISCLOSURE OF NON-S&A FUNDING SOURCES**

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Description of Non-S&A Funding Source	Year 1 FY 2010	Year 2 FY 2011	Year 3 FY 2012	Year 4 FY 2013	Average Annual Amount
					-
<b>DISCLOSURE OF NON-S&amp;A FUNDING SOURCES TOTAL</b>	-	-	-	-	-

**DISCLOSURE OF NON-S&A FUNDING SOURCES - TOTAL**