

SERVICE AND ACTIVITY FEE ANNUAL REPORT

| GENERAL INFORMATION | |
|---------------------|-------------------------------------|
| Reporting Year: | 2012 |
| Reporting Program: | Career Services Westside Counselors |
| Funded PID: | 534221000 |
| Program Manager | Jaqualyn Johnson |

| | |
|---------------------------|----------------------|
| Financial Report Back: | |
| REVENUE: | |
| S&A Funds Received | \$ 123,750.00 |
| Self Support Funds Earned | \$ - |
| Other Funds Received | \$ - |
| TOTAL REVENUE: | \$ 123,750.00 |
| EXPENSES: | |
| STUDENT PAYROLL | \$ 1,733.78 |
| NON STUDENT PAYROLL | \$ 72,159.53 |
| BENEFITS | \$ 26,821.33 |
| GOODS & SERVICES | \$ 6,078.41 |
| TOTAL EXPENSES: | \$ 106,793.05 |
| TRANSFERS IN | \$ 3,287.94 |
| TRANSFERS OUT | \$ - |
| NET CHANGE | \$ 20,244.89 |

Please list any S&A funded position that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Career Services on the Westside serves students at the Lynnwood, Des Moines, Pierce, Kent and Everett university centers. The role of Career Services is to help students design their future. Merridy Rennick, career counselor at Lynnwood and Everett, is funded for a full-time, ten-month position. Angela Engel serves the Des Moines, Pierce and Kent campuses with an 11 month position. Both vibrant counselors meet with students and alumni for career counseling, interpret career assessments, teach UNI 301 Career

Management, recruit employers to campus for informational panels, fairs and hiring, collaborate with faculty, conduct mock interviews, teach how to network effectively, present workshops and class presentations on all career-related topics including Dependable Strengths as well as coordinate westside Cooperative Education process. These positions support retention in helping students secure internships and permanent positions. This funding also supports two student employees and related professional development costs.

Career Services requests funding for 12 month, full-time positions for both career counselors. If funded, Merridy Rennick, CWU-Lynnwood, would begin the 12 month position in two years. Angela Engel would begin a 12 month contract July 1. A year ago, S & A conducted a student survey to better determine student priorities for funding. Career Services ranked first as the most essential service for our students.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

