

**Services and Activities Fee Committee**  
**Base Funding Request for FY2018-FY2021**

Name of Program, Activity, or Service	<b>Veterans Center - Programming</b>	S&A Project ID/ID's	4611400003	Submitted By	Ruben Cardenas - cardenasr@cwu.edu
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Total Annual Base Funding Requested     \$     47,848

**BRIEF DESCRIPTION OF PROGRAM, ACTIVITY, OR SERVICE**

The purpose of the Central Washington University's Veterans Center is to enhance recruitment, retention, the well-being and degree completion of all veterans and their families at CWU. Based on this underlying premise, the following Vision and Mission are stated.

**Vision:** The Central Washington University Veteran Center is committed to creating a diverse and inclusive environment that fully engages all university veteran students and their families. Essential programs and services will promote the veterans intellectual, cultural, emotional and physical wellbeing as they transform themselves to achieve their educational and career goals in and out of the classroom.

**Mission Statement:** The Central Washington University Veterans Center, together with the CWU Campus community, will create a seamless transition from boots to books in order to establish Central as the best university for veterans and their families.

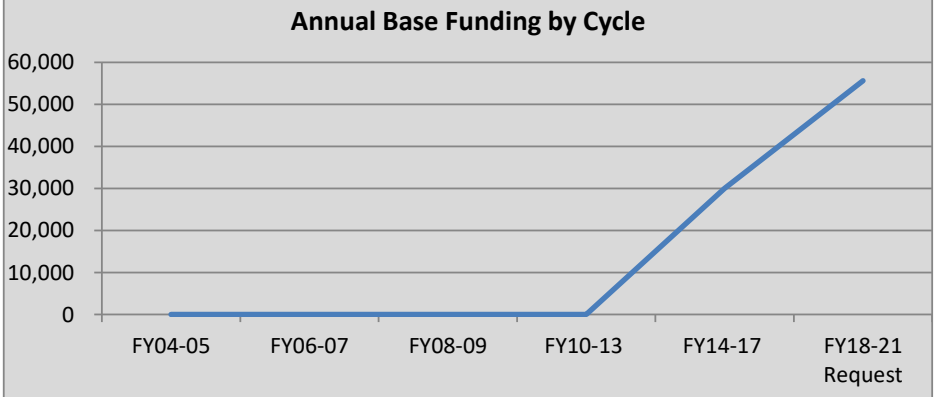
As of 2013 we were able to integrate ourselves into the orientation program which has been a great success for our student population. We are able to communicate important/relevant detailed information to our students to assist them in their transition into a university. S&A funding was utilized to create orientation program materials.

We have created a tradition of celebrating our students success at an annual Graduation and SLAUTE Induction Ceremony. Graduating veterans are presented with a CWU specific challenge coin. SALUTE is a veteran national honor society where students are inducted into the ceremony and are presented with their certificate/challenge coin. In the 2015-16 year we were able to incorporate a guest speaker (Daniel Rodriguez) which was a success for our program as many of our students were able to relate to him.

**ANNUAL BASE FUNDING REQUEST SUMMARY**

(Provide the data for the chart below on the second tab. The chart will auto populate.)

	<u>Annual Base Amount</u>
Admin/Exempt Payroll	\$ 12,796
Civil Service Payroll	-
Student Payroll	8,877
Employee Benefits	5,318
Goods & Services	20,857
Travel	-
Equipment	-
<b>Annual Base Expenses</b>	<b>47,848</b>
<i>Less: Annual Other Funding Sources</i>	-
<b>Annual Base Funding Request</b>	<b>\$ 47,848</b>



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**ANNUAL BASE EXPENSES**

**BASE ADMIN / EXEMPT PAYROLL EXPENSE**

Admin/Exempt Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
Veterans Outreach Recruiter	12,796.00	per Year	1.0	1	17.0%	12,796
	-	per Year	1.0	1	17.0%	-
	-	per Year	1.0	1	17.0%	-
	-	per Year	1.0	1	17.0%	-
	-	per Year	1.0	1	17.0%	-
	-	per Year	1.0	1	17.0%	-
<b>BASE <u>ADMIN/EXEMPT</u> PAYROLL EXPENSE TOTAL</b>					<b>5,052</b>	<b>12,796</b>

**BASE CIVIL SERVICE and TEMP PAYROLL EXPENSE**

Civil Service/Temp Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
	-	per Month	12.0	1	19.5%	-
	-	per Month	12.0	1	19.5%	-
	-	per Month	12.0	1	19.5%	-
	-	per Month	12.0	1	19.5%	-
	-	per Month	12.0	1	19.5%	-

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-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
-	per Month	12.0	1	19.5%	-
<b>BASE CIVIL SERVICE and TEMP PAYROLL EXPENSE TOTAL</b>					<b>-</b>

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BASE STUDENT PAYROLL EXPENSE

Student Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
Veterans Center Student Coordinator - academic year (19 hours/wk; 11wks/qtr., 3)	11.00	per Hour	627.0	1	3.0%	6,897
Veterans Center Student Coordinator - academic year 20 hours/wk; 9wks/qtr., 1) Summer	11.00	per Hour	180.0	1	3.0%	1,980
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
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	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
	-	per Hour	627.0	1	3.0%	-
<b>BASE <u>STUDENT</u> PAYROLL EXPENSE TOTAL</b>					266	<b>8,877</b>

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**BASE EMPLOYEE BENEFITS EXPENSE**

<b>Payroll Category</b>	<i>Overall Benefits %</i>	<b>Annual Base Amount</b>
Admin/Exempt	39.5%	<b>5,052</b>
Civil Service	N/A	-
Student	3.0%	<b>266</b>
<b>BASE <u>EMPLOYEE BENEFITS</u> EXPENSE TOTAL</b>	<b>24.5%</b>	<b>5,318</b>

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BASE GOODS & SERVICES EXPENSE

Description of Goods & Services Expense		Annual Base Amount
Publicity	Advertising and Marketing for programs and events	1,500
<b>Veteran Programming</b>		
Lecture Series-Veteran career development, speakers, veterans issues.	Facility, equipment and setup; CWU catering, speakers, travel for speakers	15,000
SALUTE: Veterans National Honor Society Induction and Graduation Dinner-1 per year-spring quarter	Facility/equipment rental, set-up, CWU catering, Challenge Coins	3,200
Workshops-Veteran career development, Staff and Faculty Veteran Education/Training.	Facility/equipment rental, set-up, CWU catering	200
		-
Software Upgrades for desktop computers in Veteran Student Lounge, TV/Monitor upgrades, Sound	Lounge computer/TV/Printer/Monitor maintenance	572
Sling TV for student loung \$19.99 per/month	Streaming TV subscription since cable was removed from building	240
Veteran Memorial Maintenance	This is intened for Veteran Memorial upkeep	145
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BASE GOODS & SERVICES EXPENSE TOTAL

20,857

BASE TRAVEL EXPENSE

Description of Travel Expense

Annual Base  
Amount

BASE TRAVEL EXPENSE TOTAL

BASE EQUIPMENT EXPENSE

Description of Equipment Expense

Quantity

Cost Each

Total Cost

Annual Base  
Amount

Base Funding Request

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BASE EQUIPMENT EXPENSE TOTAL

-

ANNUAL BASE EXPENSES - TOTAL

**47,848**





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**DISCLOSURE OF NON-S&A FUNDING SOURCES**

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Description of Non-S&A Funding Source	Year 1 FY 2014	Year 2 FY 2015	Year 3 FY 2016	Year 4 FY 2017	Average Annual Amount
Veterans Education Annual Reporting Fee	5,535.00	5,535.00	5,535.00	5,535.00	<b>5,535</b>
State Funds - Professional Staff. Goods and Services	187,238.00	187,238.00	187,238.00	187,238.00	<b>187,238</b>
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<b>DISCLOSURE OF NON-S&amp;A FUNDING SOURCES TOTAL</b>	<b>192,773</b>	<b>192,773</b>	<b>192,773</b>	<b>192,773</b>	<b>192,773</b>

**DISCLOSURE OF NON-S&A FUNDING SOURCES - TOTAL**

**192,773**