

## S&A Annual Financial Report Questionnaire – Sport Clubs

- 1. Please provide an explanation of how the program plans to spend the budget in each line item of the Annual Financial Report. Items that are vague, such as "contract services" should be clearly explained. Please include an explanation of increases or decreases from the previous year's expenses.**

- a. Student Wages – These funds are used to pay for the seven student employees and the members of the Sport Club Council.*
- b. Goods – These funds are used to buy larger and more long-term items to help sustain the sport club teams. A recent example is the purchase of a new wrestling mat for the club.*
- c. Services – These funds are used to pay for medical services and officials as needed.*
- d. Supplies – These funds are used to purchase and replace equipment that used daily like lacrosse balls, soccer balls.*
- e. Utilities – These funds are used to pay for utilities at our sport venues.*
- f. Repairs/ Maintenance – These funds are used to pay for field maintenance as needed and includes snow removal.*
- g. Insurance – This cost covers the insurance for all sport club athletes.*
- h. Program – These funds are used to pay for the registration and league fees of the different sport clubs.*
- i. Travel – These funds are used to support club travel to regional, local, national, and international competitions. One major trip is the Water Polo trip to Canada each year for a premiere tournament.*
- j. Equipment/Software – These funds are used to make one-time purchases like Thor Guard.*

- 2. What was your fund balance at the end of the year? If positive or negative, please provide a detail explanation.**

*New fee processes and removal of inactive clubs has contributed to the fund balance in FY19 and FY20. The new fee process grants clubs the ability to request supplemental funding throughout the year beyond their base funding. Previous processes allowed the fund balance to grow and we are now utilizing the full amount in support of clubs annually.*

- 3. Have alternative (non-S&A Fee) funding sources been pursued to the fullest possible extent? If yes, please elaborate. Please list all funding received for this program and the source(s) of the funding.**

*This program is fully supported by S&A fees. This supports sport club teams with program expenses and traveling costs to enhance their level of competition. Each sport club team is responsible for collecting dues and fundraising to cover personal costs and additional expenses.*

- 4. Are there any long-term obligations or contracts associated with this funding request?**

*The main contract going through Sport Clubs is the Rodeo contract with the Fairgrounds for the rodeo that is hosted every April. This rodeo is the main event for the team is the last qualifying event for the students to make it to the National Rodeo.*

- 5. Does your program provide employment opportunities for students? Please explain the nature of student employment within your unit, including total FTE and number of students employed.**

*There are currently seven students employed by the Sport Club program. Four of the students are scorekeepers for the different events, and the other 3 are Sport Club Leads who have more responsibility within the program. These students assist with game management, event setup, scorekeeping, officer leadership trainings, and administrative oversight of sport clubs. The goal of the student employment is to teach students skills that will transfer to their chosen career goals.*

- 6. How many students utilize the services and activities provided by your program? Describe how statistics are obtained and provide demographics as applicable.**

*The Sport Club program currently has 19 sport clubs with over 300 student athletes. Of these student athletes, approximately 47% are female and 53% are male. These statistics are tracked using rosters that are updated continuously as new members join. Teams practice an average of twice a week and report on attendance at club functions.*

- 7. How do you assess the effectiveness of the services and activities you provide to students? Is student input collected and used in this process?**

*Every week, the sport club officers submit a weekly update from the team. This weekly update allows each club to give the Sport Club office a direct overview of what is happening, inform us of any issues, and provide general feedback. This also allows the sport club staff to deal with issues before they grow into a bigger problem.*

- 8. Does your program have an advisory committee? If so, in what capacity is it involved in your budgeting process?**

*The Sport Club Council is made up of officers representing five different sport club teams. This student committee assists with reviewing the budget requests submitted by each team at the end of each academic year. The annual budget is decided and awarded to the teams after this review. Throughout the year, they also assist with any budget requests submitted to the council. These requests are often to help with major travel to local, regional, and national tournaments or competitions.*

- 9. What would be the impact to students if this program's funding were increased by 15-20%?**

*An increase in funding would allow teams to rely less on team dues/fundraising and access to more competition and events. With additional funding, team dues could be lowered which would enable more*

*students to access sport club opportunities. Several teams are exploring avenues to compete against higher quality opponents, which requires expensive travel. For example, Men's Lacrosse is looking to travel to California which allows them to play higher ranked teams. This provides more opportunities for them to receive an invitation to the national tournament since they are able to increase their volume of competition as well as their quality.*

**What would be the impact to students if this program's funding were decreased by 15-20%?**

*With a reduction in the current budget, we would be able to sustain the current clubs but at a reduction in funding available to them. A reduction in funding would eventually lead to higher student expenses and decreased travel opportunities. Additionally, we would be unable to support any new sport clubs without negatively impacting existing groups.*

**10. What are your program goals or learning/operational objectives? How are you assessing the effectiveness of your program in achieving those targets?**

*Sport Club student officers will experience leadership opportunities that result in improved communication, listening, time management skills, and more self-confidence.*

*By participating in Sport Club teams, students will recognize their connection to the campus community and build relationships with peers.*

*These skills are measured using student retention on teams and the weekly updates provided by each team.*