

SERVICE & ACTIVITY FEE ANNUAL REPORT

University Recreation Administration: \$406,351

The S&A Committee continues to support these areas under a flat funding agreement that was effective 2006. The committee plans on reviewing and clarifying the language regarding salary increases.

Fiscal Year: FY2020
Program Name: University Recreation Administration
Manager: Matthew Boyer

Please list any S&A funded positions that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

NA

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

University Recreation serves the Central Washington University student body through a variety of programs and services. The area of Recreation administration and operations oversees all of the university programs to ensure a remarkable student recreation experience. University Recreation consists of the Recreation Center, Intramurals, Special Events, Sport Clubs, Camp C-Woo, Group Fitness, Personal Training, Marketing, Student Development, Outdoor Pursuits and Rentals, Challenge Course, Climbing Wall, and Open Recreation. S&A support for this budget area is in the form of flat funding for existing administrative positions. Additional Funding is comprised of student recreation fees and generated revenue. The following are some details related to this Speedkey: provides sporting equipment to support open recreation play such as basketballs, volleyballs, and more. Provides operations and administrative support for approximately 150 student employees, 4 graduate assistants, and 15 professional staff employees. Maintains records for student staff including First Aid, CPR, and van certification. Maintains professionalism of Recreation Center through staff uniforms, custodial support, and customer service. Provides service for strength and cardio equipment and funding for equipment replacement. Provides offerings to promote student development and involvement. Provides student employment with an emphasis on personal and professional development, focusing on skills and competencies that future employers look for as indicated by NACE (National Association of Colleges and Employers). Manages the needs of the administrative offices that include providing and maintaining office supplies and equipment. University Recreation consistently strives to serve all students in promoting healthy recreation options at Central Washington University. S&A funding allows University Recreation to continue its level of service to the student body.

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

NA

Please provide an explanation for any positive or negative fund balances at year end.

The Rec Admin had a positive fund balance at the end of the year due to closing our facilities in March due to COVID. This excess in the fund will be used to continue building our reserves after all money was removed to pay for the RSC in FY19.

NOTE: All S&A funds are used to cover a portion of the professional staff salaries.

Service & Activities Base Funding Financial Overview
For the month ended October 31, 2020
Department: University Rec Administration
Fund: F:551
As of 11/13/20

	FY21 Actuals + Forecast	FY20 Actuals	FY 19 Actuals	FY18 Actuals
Revenues				
CWU-Sales and Services	0	48	82	(241)
CWU-Other	439	941	251	114
CWU-Allocation (Revenue)	1,093,477	1,018,073	709,300	698,280
Total Revenues	1,093,916	1,019,062	709,632	698,152
Transfers				
CWU-Transfer (Fund Addition)	0	0	245,513	0
CWU-Transfer (Intra-Fund In)	0	494,682	395,521	500,360
CWU-Transfer (Intra-Fund Out)	0	179	(5,491)	(2,385)
Total Transfers	0	494,861	635,543	497,974
Expenses				
CWU-Salary and Wage (Faculty)	0	12,860	525	8,100
CWU-Salary and Wage (Staff)	532,257	632,130	623,392	210,707
CWU-Student/Temporary/Overtime	1,852	8,322	20,906	5,250
Total Salaries	534,109	653,312	644,823	224,057
CWU-Benefits	216,784	235,348	212,870	91,388
Total Salaries & Benefits	750,893	888,660	857,693	315,445
CWU-Goods	15,407	37,027	21,085	12,292
CWU-Services	12,000	18,243	42,904	32,556
CWU-Supplies	9,192	47,346	29,243	13,932
CWU-Utilities	123,524	133,926	126,057	116,151
CWU-Repairs/Maintenance	5,605	39,253	45,201	12,851
CWU-Insurance	21,849	19,420	19,044	13,913
CWU-Program	7,441	16,809	19,507	8,545
CWU-Travel	0	14,198	31,830	4,022
CWU-Equipment/Software (Non-Capita)	0	56,493	88,628	22,331
CWU-Capital Outlays	0	5,753	10,643	0
CWU-Transfer (Expense In)	48,505	50,113	56,791	46,394
Bad Debt	(200)	1,221	1,281	1,451
Total Goods & Services	243,323	439,803	492,216	284,437
Total Expenses	994,216	1,328,463	1,349,909	599,881
Net Resources	99,700	185,460	(4,734)	596,245
Projected Beginning Fund Balance	844,284	658,824	663,558	67,313
Projected Ending Fund Balance	943,984	844,284	658,824	663,558