

SERVICE & ACTIVITY FEE ANNUAL REPORT

International Office Student Services: \$10,000

The S&A Committee would like to support our international students, they would like to see this programming continue and grow. Due to budget constraints, the committee was only able to provide minimal funding geared towards programming to get the program started.

Fiscal Year: _____

Program Name: International Office Student Services

Program Manager: _____

Please list any S&A funded positions that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.

Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.

Please see attached document

Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.

Please provide an explanation for any positive or negative fund balances at year end.

The Office of International Studies and Programs used S&A funds for different programs and for student employee salaries in the FY20 Cycle.

We took students on excursions to locations in Washington, with approximately 44 students on each trip which gave international and domestic students an opportunity to see the beauty of this great state, make new friends, learn about local customs, traditions and cultures of the different destinations they attended.

We also hosted some events on campus that celebrated holidays, special occasions or international celebrations. These events allowed our students to learn about American traditions, experience those traditions and have fun while making new friends. Our students celebrated International Education Week in the fall quarter and were able to share their cultures by decorating with their country flags and tabling in the SURC. We also hosted an international themed Trivia night in the Bistro and put on a March of Flags to kick off the week.

OISP was able to hire six student staff as Program Assistants for FY20 to act as peer mentors for our international student population (233 total Ellensburg students). These Program Assistants provided direct support to CWU's international students through the following ways:

- Assisting with coordination and creation of international programs and events for international students and US students with global interests, including attending events to connect with students
- Assisting with orientations for students new to campus to assist with adjustment process and giving insight into life at CWU
- Providing peer support for cultural adjustment topics
- Showcasing international student contributions via social media to promote a campus atmosphere that celebrates diversity and inclusivity (student profiles, accomplishments, etc.)

As these students were present at campus-wide events, their direct contact with CWU students likely reached over 1,000. Their efforts have directly contributed to the success of our new students in particular, who frequently seek out the peer mentors with questions and to ask to attend other campus events together. This peer bond is something our office could not achieve without these student mentors. This funding has provided a base for OISP to grow its peer mentor program and enables us to directly reach and support our increasingly diverse international student population. Our office saw a much higher engagement with both international and US students in our programs than before and aim to continue this growth. One of our most important milestones is that we have the most diverse group of students in history, coming from 66 different countries.

The following breaks down each time we used S&A funds for FY 20, with the attendance numbers and event descriptions. The number of students includes both international and domestic students.

FALL QUARTER 2019

- Day trip to Seattle for 47 students.
- * International Café hosted by OISP with 55 students in attendance.
- A Pumpkin carving and Halloween event for 66 students.

- International Education Week Tabling in the SURC for the campus community.
- A day trip to Leavenworth which 48 students joined.
- T-Shirts for our student employees.
- * A collapsible wagon to be used to transport supplies for the events.

WINTER QUARTER 2020

- International Game Night at I-House for 40 attendees.
- A day trip to Leavenworth which 41 students joined.
- A day trip to Seattle which 43 students joined.
- A day trip to the Mountain for Snowshoeing which 14 students attended.
- Name tags for our student employees.
- Valentine Cookie decorating event which 20 students attended.

SPRING QUARTER 2020

- Virtual Activities were held due to Covid-19 and the campus being closed. The peer mentors created virtual walking tours, exercise videos, helpful hint videos, English slang lessons, home decorating tips, cooking lessons and Mindfulness videos that were broadcasted on Youtube, Instagram and Facebook that allowed for hundreds of views throughout the quarter.
- We also hosted some live-virtual events such as Game Night, coffee hour, Storytelling and a Pet Parade, that saw up to 12 attendees per event. Our quarterly events of Cultural Conversations and International Café were able to convene virtually and saw over 30 participants at each event.

Service & Activities Base Funding Financial Overview
For the month ended October 31, 2020
 Department: International Studies & Prog
 Fund: F:522
 As of 11/13/20

	FY21 Actuals + Forecast	FY20 Actuals	FY 19 Actuals	FY18 Actuals
Revenues				
CWU-Allocation (Revenue)	10,400	10,400	10,000	10,000
Total Revenues	10,400	10,400	10,000	10,000
Transfers				
Total Transfers	0	0	0	0
Expenses				
CWU-Student/Temporary/Overtime	9,342	8,705	9,832	1,607
Total Salaries	9,342	8,705	9,832	1,607
CWU-Benefits	303	196	249	42
Total Salaries & Benefits	9,645	8,901	10,081	1,649
CWU-Goods	601	502	100	0
CWU-Supplies	0	21	0	0
CWU-Program	234	1,130	856	0
CWU-Travel	0	870	185	0
CWU-Equipment/Software (Non-Capita	0	86	0	0
CWU-Transfer (Expense In)	0	0	0	427
Bad Debt	0	0	0	0
Total Goods & Services	835	2,609	1,141	427
Total Expenses	10,479	11,510	11,222	2,077
Net Resources	(79)	(1,110)	(1,222)	7,923
Projected Beginning Fund Balance	5,592	6,702	7,923	0
Projected Ending Fund Balance	5,512	5,592	6,702	7,923