

## SERVICE & ACTIVITY FEE ANNUAL REPORT

Manastash: \$5,186

*The S&A Committee supports the Manastash publication and increased their funding because of the increase in production costs. The S&A Committee continues support of the Arts.*

**Fiscal Year:** FY2020  
**Program Name:** Manastash  
**Manager:** Xavier Cavazos

**Please list any S&A funded positions that have been vacant longer than six (6) months. If any vacancies exist, please explain how you utilized the funds and what your long term plans are for the position.**

N/A

**Please provide an overview of the student centered programming provided, i.e. type of programs, milestones, number of students impacted, and how they benefited.**

Manastash, CWU's student-run literary magazine, showcases creative work from the entire university student body. Manastash is housed in the English Department and is published annually. Manastash provides a forum for dialogue not only between students and the academic community, but between students and alumni, prospective students, and the town of Ellensburg. The advisors and structural support for this activity function with the Professional and Creative Writing major in the English Department. Professor Xavier Cavazos and Barry Shelton currently coordinate this program. Manastash is the signature publication within the English Department. The best metric of success is the annual excitement and anticipation of the publication. The entire student body benefits from the publishing of Manastash. S&A funds are requested to provide ongoing support for the editing and publishing of Manastash. The goal of Manastash is to recognize the diverse creative student body and to celebrate the achievements of that community through a quality publication. Manastash is distributed campus-wide and to the centers and is a source of pride for a wide variety of CWU students. Manastash has a Duppel CWU website interface, allowing students to submit their writing and artwork to a dedicated CWU webpage.

**Please provide a detailed explanation of any fund transfers from one service and activities fund budget to another.**

N/A

**Please provide an explanation for any positive or negative fund balances at year end.**

N/A

**Service & Activities Base Funding Financial Overview  
For the month ended October 31, 2020**

Department: English Dept

Fund: F:522

As of 11/13/20

	FY21 Actuals + Forecast	FY20 Actuals	FY 19 Actuals	FY18 Actuals
<b>Revenues</b>				
CWU-Allocation (Revenue)	5,186	5,186	5,186	5,186
<b>Total Revenues</b>	<b>5,186</b>	<b>5,186</b>	<b>5,186</b>	<b>5,186</b>
<b>Transfers</b>				
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenses</b>				
CWU-Student/Temporary/Overtime	0	0	0	253
<b>Total Salaries</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>253</b>
CWU-Benefits	0	0	0	11
<b>Total Salaries &amp; Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>264</b>
CWU-Goods	152	4,305	467	429
CWU-Services	0	0	250	0
CWU-Supplies	0	212	0	0
CWU-Program	0	0	0	2,846
Bad Debt	0	0	0	0
<b>Total Goods &amp; Services</b>	<b>152</b>	<b>4,517</b>	<b>717</b>	<b>3,275</b>
<b>Total Expenses</b>	<b>152</b>	<b>4,517</b>	<b>717</b>	<b>3,539</b>
<b>Net Resources</b>	<b>5,034</b>	<b>669</b>	<b>4,469</b>	<b>1,647</b>
<b>Projected Beginning Fund Balance</b>	<b>6,785</b>	<b>6,116</b>	<b>1,647</b>	<b>0</b>
<b>Projected Ending Fund Balance</b>	<b>11,819</b>	<b>6,785</b>	<b>6,116</b>	<b>1,647</b>