

Services and Activities Fee Committee
Base Funding Request for FY2018-FY2021

Name of Program,
Activity, or Service

Club Senate

S&A
Project ID

5-34230-00

Submitted By

Alex Horning,
ASCWUClubs@cwu.edu

Total Annual Base
Funding Requested

\$ 101,749

BRIEF DESCRIPTION OF PROGRAM, ACTIVITY, OR SERVICE

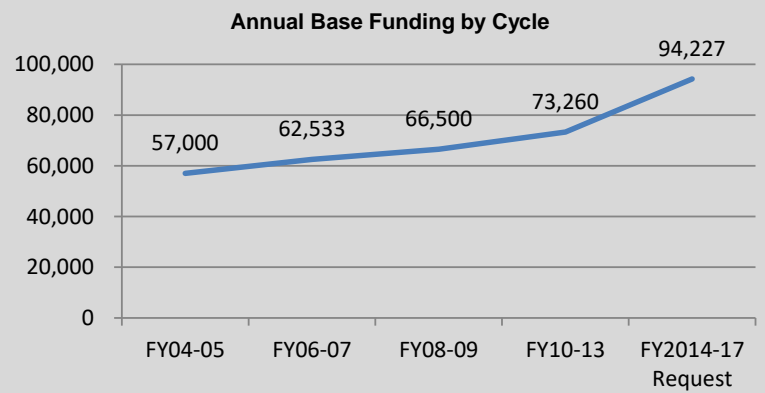
Club senate exists as a subsidiary body to the Associated Students of Central Washington University Board of Directors; the Vice President for Clubs and Organizations is constitutionally bound to chair the Senate and attend to the participating clubs.

At the close to the last academic year 137 student clubs were recognized. With approximate club memberships at an average of thirty-five students there is a preliminary network of 2,523 students.

Club Senate also serves as a funding source for student clubs at Central Washington University for travel expenses to conferences or training, purchasing of vital equipment, support in hosting events or speakers, as well as many other activities. Funds are allocated by the Senate body at the Senate meetings every other week of the quarter.

ANNUAL BASE FUNDING REQUEST SUMMARY

	<i>Annual Base Amount</i>
Admin/Exempt Payroll	\$ -
Civil Service Payroll	-
Student Payroll	22,572
Employee Benefits	677
Goods & Services	78,500
Travel	-
Equipment	-
<u>Annual Base Expenses</u>	101,749
<i>Less: Annual Other Funding Sources</i>	-
Annual Base Funding Request	\$ 101,749



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ANNUAL BASE EXPENSES

BASE ADMIN / EXEMPT PAYROLL EXPENSE

Admin/Exempt Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
NA	-	per Year	1.0	1	30.0%	-
BASE <u>ADMIN/EXEMPT</u> PAYROLL EXPENSE TOTAL						-

BASE CIVIL SERVICE and TEMP PAYROLL EXPENSE

Civil Service/Temp Position - Description	Pay Rate	Pay Rate Unit	Pay Rate Units per Year	Number of Employees	Benefits %	Annual Base Amount
NA	-	per Month	12.0	1	35.0%	-
BASE <u>CIVIL SERVICE and TEMP</u> PAYROLL EXPENSE TOTAL						-

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BASE STUDENT PAYROLL EXPENSE

Student Position - Description	Pay Rate	Pay Rate Unit	Units per Year	Pay Rate	Number of Employees	Benefits %	Annual Base Amount
Senate Treasurer (1) - Academic year position [19 hrs/wk; 11 wks/qtr; 3 qtrs]	12.00	per Hour		627.0	1	3.0%	7,524
Administrative Assistant (1) - Academic year position [19 hrs/wk; 11 wks/qtr; 3 qtrs]	12.00	per Hour		627.0	1	3.0%	7,524
Club Insurance Coordinator (1) - Academic year position [19 hrs/wk; 11 wks/qtr; 3 qtrs]	12.00	per Hour		627.0	1	3.0%	7,524
BASE <u>STUDENT</u> PAYROLL EXPENSE TOTAL						677	22,572

BASE EMPLOYEE BENEFITS EXPENSE

Payroll Category	Overall Benefits %	Annual Base Amount
Admin/Exempt	N/A	-
Civil Service	N/A	-
Student	3.0%	677
BASE <u>EMPLOYEE BENEFITS</u> EXPENSE TOTAL		677

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BASE GOODS & SERVICES EXPENSE

Description of Goods & Services Expense		Annual Base Amount
	Total annual expenditures related to funding of club activities.	
Club Requests	May include expenditures for promotional (giveaway) items; travel; and equipment.	65,000
Summer Funding	May include expenditures for promotional (giveaway) items; travel; and equipment	10,000
Supplies		500
Programs	End of Year Club Appreciation	3,000
BASE <u>GOODS & SERVICES</u> EXPENSE TOTAL		78,500

BASE TRAVEL EXPENSE

Description of Travel Expense		Annual Base Amount
Allocated from G&S 'Club Requests' amount as required.		-
BASE <u>TRAVEL</u> EXPENSE TOTAL		-

BASE EQUIPMENT EXPENSE

Description of Equipment Expense	Quantity	Cost Each	Total Cost	Annual Base Amount
Allocated from G&S 'Club Requests' amount as required.				-
BASE <u>EQUIPMENT</u> EXPENSE TOTAL				-

ANNUAL BASE EXPENSES - TOTAL

101,749

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ANNUAL BASE FUNDING SOURCES (Revenues & Transfers In)

BASE OTHER FUNDING SOURCES (Revenues & Transfers In)

Description of Other Funding Source (Revenues & Transfers In)	Annual Base Amount
	-
BASE <u>OTHER FUNDING SOURCES</u> TOTAL	-

USE OF CARRY FORWARD (RESERVES)

Description of Carry Forward (Reserve) Balance	Total Expected Carry Forward	Total to be Used for Expenses	Total to be Retained	Annual Base Amount
	-	-	-	-
USE OF <u>CARRY FORWARD (RESERVES)</u> TOTAL				-

ANNUAL BASE OTHER FUNDING SOURCES - TOTAL

-

ANNUAL S&A BASE FUNDING REQUEST

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DISCLOSURE OF NON-S&A FUNDING SOURCES

DISCLOSURE OF NON-S&A FUNDING SOURCES

Description of Non-S&A Funding Source	Year 1	Year 2	Year 3	Year 4	<i>Average Annual Amount</i>
					-
DISCLOSURE OF NON-S&A FUNDING SOURCES TOTAL	-	-	-	-	-

DISCLOSURE OF NON-S&A FUNDING SOURCES - TOTAL

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