

Academic Scheduling

Emily Rogers and Elena Tucker

What's been happening in Academic Scheduling since 2023 started?

Since the month of January started our team has been very busy getting the Spring schedule built. This consists of adding all the courses for the term. This process takes a few weeks, and our inbox gets filled with departments sending in their spreadsheets. The top three most challenging spreadsheets are from the Music, PE, and Biology departments. Not only do they offer many classes for a single quarter, but they also have either multiple lecture/lab sections, or multiple course layering, which require extra diligence and manipulation. Although they are challenging, it is our determination to process the spreadsheets correctly with minimal errors.

Even though it becomes very busy in Academic Scheduling when preparing for new term, it is also enjoyable. There is a lot of preparation that goes into creating a new term but everyone in this office is determined to get the job done.



Dean Nicholson



Nicholson Pavilion 1960 (Building Photographs, 1960)

Nicholson Pavilion

Central Washington University's building of the Athletics Department

This amazing building that was built in 1959 was named after Leo Nicholson. During his education years he attended University of Washington and earned himself a few degrees in law. Instead of committing himself to a law career, he decided to pursue coaching. Nicholson became a basketball coach at Bothell High School and in 1929 was hired from Central Washington University to be the head basketball coach and assistant football coach.

Over the 34 basketball seasons of success, his team had a 65% winning streak. Nicholson made it into both CWU Hall of Fame and NAIA Hall of Fame.

Leo's son, Dean Nicholson, assumed his father's position after Leo's passing, and followed in his father's footsteps. By the time he retired from Central in 1990, his team had won 600 games!



Nicholson Pavilion in 1960

Central Remembered: An Anecdotal History

Melissa Gilchrist Vivian

1943

Student

I was seated in the front row of Professor Stephens psychology class, new to college and extremely anxious, serious, and unsmiling. He stopped, looked at me and said, "With that face you'd make a damned good poker player!"

[Central Remembered: An Anecdotal History \(cwu.edu\)](https://www.cwu.edu) (pg.78)

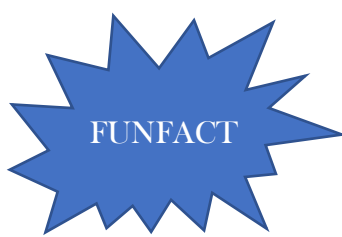
The Elephant Desk

This desk is made from Shedua, which is a hardwood from West Africa. The tusks and interior are Birdseye Maple, and the glass eyes are lit up with fiber-optic rods.

This desk is located at the top of the East staircase in the Science Building



Sculpted by Chris Schambacher



This desk used to be in Mitchell Hall, and when it was moved to the Science building it took 5 facility workers plus the artist to move it. It weights over 850 lbs and is 9ft tall by 4ft wide.

Important Upcoming Dates for Departments

Spring Schedule (1223) will be viewable **January 30th, 2023**

Final Exams for Winter (1231) are viewable **February 2nd, 2023**

Spring Registration (1223) begins on **February 13th, 2023**

Open Registration for Spring (1223) will be **March 20th, 2023**

WINTER 2023 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this document may be subject to change.
If you have any questions, contact the Office of the Registrar at 509-963-3001.

REGISTRATION AND CLASSES

October 24	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
October 24	Schedule Goes Live	View in MyCWU
October 24	Advising Begins	WINTER advising
November 7	Registration Begins	For continuing students (<i>During the assigned enrollment appointment</i>)
December 12	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
December 21	Leave of Absence	Students not attending WINTER quarter must submit request
Dec. 30-Jan. 15 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three payments instead of one. A \$50 enrollment fee applies.
January 4	CLASSES BEGIN	First day of classes for WINTER
January 10	Change of Schedule Period Ends and Audit Deadline	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed. Deadline to declare audit grading basis.
January 10	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
January 11-19	\$25 Late Registration Fee	Instructor signature required to enroll
January 16	Martin Luther King Jr. Holiday	No classes/administrative offices closed
January 17	\$75 Fee - Unpaid Tuition and Fees	A \$75 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Jan. 19-Feb. 15	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 2	\$125 Fee -Unpaid Tuition and Fees	A \$125 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
February 13	Registration for SPRING	See SPRING 2023 Calendar
Feb. 16-Mar. 10	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 17	Credit/No Credit	Deadline to declare credit/no credit
February 20	Presidents Day	No classes/administrative offices closed
March 10	Course Challenge Form Deadline	Deadline to submit course challenge forms to Office of the Registrar
March 10	Classes End	Last day of class instruction
March 13	Study Day	Study Day
March 14-17	FINAL EXAMS	See exam schedule
March 17	End of Quarter	End of Quarter (last day of finals)
March 21	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
51	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Feb. 2	Deadline for 50 percent reduction with complete withdrawal	Sept. 30	Deadline to apply for baccalaureate degree for WINTER 2023
Feb. 17	Uncontested withdrawal period deadline	Jan. 4-10	Master's degree final folder check for WINTER needs to be requested during first week of classes
March 10	Hardship withdrawal petition deadline	Jan. 13	Deadline to apply for baccalaureate degree for SPRING 2023
March 10	Complete university withdrawal	March 10	Complete the final "Turnitin" check. All forms submitted and fees paid for WINTER graduation for Thesis Option Students
		March 17	Complete all master's degree requirements for WINTER graduation

[Academic Scheduling | Central Washington University \(cwu.edu\)](https://www.cwu.edu/academic-scheduling)

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Please reach out to Academic.Scheduling@cwu.edu for suggestions or comments about the newsletter.