

# CWU SPEAK UP

## Internal Audit Hotline

[cwu.edu/internal-audit/hotline](http://cwu.edu/internal-audit/hotline)



### Issues you may want to report through the internal audit hotline:

- Fraud/theft
- Conflict of interest
- Waste and/or misuse of university resources
- Financial policy violations
- Operational policy violations
- Other regulatory violations

### Key characteristics of the internal audit hotline:

- Online reporting at [cwu.edu/internal-audit/hotline](http://cwu.edu/internal-audit/hotline)
- Discrete and confidential treatment of concerns to the extent possible under applicable laws.
- Employees may provide their names and contact information, or may choose to remain anonymous.

*Any employee who brings an issue to the university's attention through the hotline should be aware that university policy prohibits retaliation against employees who in good faith report apparent violations.*

## FREQUENTLY ASKED QUESTIONS

**Q:** What happens when I make an online report to the Internal audit hotline?

**A:** We review all hotline submissions, and assess each one before deciding how to proceed. Submissions can be made anonymously. However, if you opt to tell us your name and how to reach you, it can help us follow up on the complaint, and we can tell you our conclusions.

**Q:** Where can I find more information?

**A:** For more information please visit: [cwu.edu/internal-audit/hotline](http://cwu.edu/internal-audit/hotline)

**Q:** Who can report issues/concerns to the hotline?

**A:** Anyone can report fraud, conflict of interest, financial policy violations, etc., to the hotline site.

**Q:** How do I start a hotline report?

**A:** Report a concern using the hotline web form.

## CONTACT US

[cwu.edu/financial-affairs/hotline](http://cwu.edu/financial-affairs/hotline)