



Division 120000

Furnishings

DESIGN GUIDE

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120000 Furnishings

1 General

1.1 General

- A. The Architect/Engineer shall meet with the Project Manager to clarify the scope and extent of the FF&E bid package. All proposed furnishings must be approved by the CWU Project Manager.
- B. All furnishings shall comply with Washington State Labor and Industries Ergonomics Standards and Federal OSHA regulations.
- C. All fixed equipment is to be installed by the Contractor unless otherwise indicated in the Construction Documents.
- D. If office systems furnishings are specified, the University's preference is to match existing systems when applicable.

125000 Louvers, Blinds & Draperies

1 General

1.1 General

- A. Louvers, blinds and drapery shall be coordinated with the Project Manager and Purchasing Department.



- B. All window louvers and blinds shall be of commercial grade quality.
- C. Operations and Maintenance manuals must contain all pertinent information relative to all the maintenance and repair requirements of the window coverings of a project. The information must specifically include the following: Item(s) Model Number(s), color(s), type(s) and parts listing. The O & M Manuals must also provide the manufacturer and local distributor names, addresses and telephone numbers.
- D. Details shall be provided for the proper attachment with backing as required for all louvers and/or blinds. If blinds are to be placed in front of windows, proper clearance for furnishings shall be provided.

1.2 Products

- A. Vertical or horizontal blinds may be specified at the discretion of the Architect/Engineer. The University's preference is to use vertical blinds for dust control. Building users must be consulted in each case for their preference.
- B. Overall building appearance shall be taken into consideration when determining the specific type of window covering specified. The Architect/Engineer must take into consideration the facility usage schedule(s) and day and night times exterior appearance when specifying windows coverings.
- C. If a window covering standard has been established for the facility type, such standard shall be maintained throughout. In remodeling or addition projects, consistency of window coverings shall be maintained throughout.
- D. If horizontal blinds are selected, use aluminum, commercial-grade mini-blinds. Color to be determined on a project-by-project basis, but in all cases the University prefers to unify the blinds and window coverings throughout each building.