

# **000304 Office Suites and Offices**

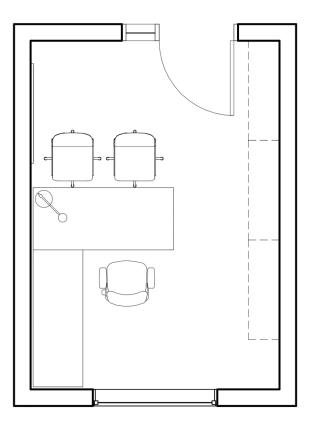
TYPICAL BUILDING SPACES

## 1 General

Individual offices shall be consistently sized between 130 and 140 square feet.

- a. Standard adjustable shelving, 3 sets, 3 shelves high, 48" wide x 10" deep (with ends) on brackets & 8' ht. Standards, mounted directly above 4" base.
- b. Heavy duty "Mecho" type roller shades.
- c. Operable sash exterior window, sill ht. To be 3'-0" max. Above floor.
- d. 4' w x 3' ht., ½ tack board, ½ dry-erase board or as specified by user. Location to be determined at time of installation.
- e. Full ht. Relite next to door where possible (frosted or textured glass to be determined)
- f. 2 coat hooks on back of door, 1@54" ht. And 1 @ 66" ht.
- g. Provide a 20" minimum space behind door (for file cabinet)
- h. 4 plex receptacle 2'-2" min 3' max from exterior wall, 18" ht.
- i. Duplex receptacle, 18" ht.
- j. Thermostat shall be located on wall opposite shelving, 54" from interior corner.
- k. Fin Tube Radiation, build into wall below sill where possible.

### 2 Sample Layout





# 3 Detailed Space Requirements

ARCHITECTURAL		MECHANICAL		FIXED EQUIPMENT	
Floor		Temperature		Lectern / Podium	
Carpet	٠	68°-75° ± 2°F		Casework	
Concrete (sealed)		Other	•	Marker Board	
Porcelain Tile		Humidity		Tack Board	
Resilient		Controlled		Smart Board	
other		Uncontrolled	•	Projection Screen	
				Lockers	
Base		other		Wall-Mounted Shelving	
None				Compressed Gas Storage	
Resilient	•			Shower Curtain	
Wood		PLUMBING			
Tile		Compressed Air, 100 psi (A)			
other		Vacuum			
		Floor Drain (FD)			
Walls		Potable hot/cold water		other	
GWB, Metal Studs		Sink (Mop Sink)			
Paint		Toilet			
Wainscot (54" FRP)		Shower		FURNISHINGS	
Tile				Tables	٠
Mold-Resistant GWB		other		Chairs	•
				Instructor's Chair	
Ceiling				Computer	•
Open	•	ELECTRICAL		Printer	
Acoustic Ceiling Panel		110V, 20A, 1 Phase		Office Workstation	•
Gypsum Board, Paint		208V, 30A, 1 Phase		Bookcase	٠
Height		Floor Boxes		File Cabinets	
		Lighting Level		Open Shelving (Freestanding)	
Doors		Manual Dimming		Fixed Height Demo Table	
Door Material	WD	Occupancy Sensors		Adjust. Height Demo Table	
Frame Material	HM			Copier	
3'-0" x 7'-0"	•	other		Biowaste Disposal	
3'-6" x 7'-0"				Sharps Container	
6'-0" x 7'-0"				Refrigerator	
other		TELECOM / AUDIO VISUAL		Microwave	
		Data/Telecom Outlet	•		
Windows		Projector			
Interior Relight	•	Audio			
Daylight	•	Other			
Roll Down Shades	•				

#### **REMARKS:**