

Princeton University



OFFICE OF DISABILITY SERVICES

May 11, 2015

Pima Community College
Tucson, Arizona

Re: Proposal for Alternative Media

To Whom It May Concern:

I have been asked to provide a reference for Central Access at Central Washington University. I have agreed to submit this as my experience with Central Access over the past few months has been professional and positive.

The information required for this reference is as follows:

- i. Princeton University Office of Disability Services
- ii. Higher Education
- iii. Princeton University
Office of Disability Services
Room 242 Frist Campus Center
Princeton, NJ 08540
- iv. Elizabeth Erickson, Associate Director for Disability Services
Contact Phone: 609-258-8840; email ods@princeton.edu
- v. Service provided: December 2014 to present
- vi. Comments: see below

In December 2014 I approached Central Access to inquire about services for the conversion of a statistics textbook to braille format. My concern in the conversion was the large amount of math-based symbols, equations, graphs and diagrams. Central Access worked with me to offer options for services and informed me of their capabilities within their turn-around timeframe. They were able to successfully provide the student's textbook in a .brf format as well as sending tactile graphics well in advance of the student's need for the material. While they were not able to accommodate our request for turn-around of weekly lecture slides initially, when I inquired again part way through the semester, they were able to prioritize this in their workflow. I found them to be extremely responsive to the timeframes that I outlined for them and they consistently provided quality materials with short lead times.

I have been very satisfied with the relationship that I have with Central Access and feel that they are very responsive, provide quality materials, and have been willing to work with me to solve our issues and meet our requests. They have been very flexible when my requests vary and have issued estimates within hours of a request. I would recommend Central Access and look forward to working with them again in the future.

Sincerely,

Elizabeth Erickson
Associate Director