

ON-CAMPUS JOB DESCRIPTION

Job Title: Web Apprentice

Hourly Pay Rate: \$9.00

Department: University Housing & New Student Programs

Contact Person: Marion Andrin

Phone Number: 963-1891

Location: Button Hall

Need 1 student to work 15 hours per week during the academic year and 35 hours per week during breaks and summer.

Duties & Responsibilities:

University Housing and New Student Programs has one opening for a Computer Apprentice Web Developer. Work directly with staff to create, update, and maintain web pages for University Housing and New Student Programs.

Minimum Qualifications / Skills Needed:

Excellent customer service and communications skills with a willingness to work with clients while enhancing your skill set. Solid experience of HTML/XHTML development and use of Studio MX. Experience with PHP, MySQL, Dreamweaver, and Adobe products a plus. This is a hands-on, fast paced job which involves working independently with limited supervision and a lot of self motivation.

Why do we need you?

Incumbent is graduating.

What educational benefit will the student gain from this position?

Work experience in the IT support and web programming fields. Apply your skills in a business environment.

Notes:

Application can be found at <http://www.cwu.edu/~housing/employment.html>

Start of Employment: Spring Quarter 2007