

## PRE-CEREMONY LOCATION

- Nicholson Pavilion Field House located on the first floor

## STUDENT DIRECTIONS BEFORE AND DURING THE CEREMONY

- Students must arrive to Nicholson Pavilion in full regalia by **5:00 p.m.** We ask that you wear business casual dress underneath your robe.
- Please report to the tables in front of the Field House on the first floor. Pick up your name card and complete the form on the back for the professional photographer. Once completed you may then proceed into the field house. **Do not lose this card because the card reader uses it to announce your name.**
- Locate your program sign and then your faculty hooder. Your hooder will line you up behind them. Faculty and students will remain in this order during the processional, while being seated, while being hooded, and during the recessional.
- The graduate studies team has done its best to match you with your requested hooder, but in some cases, this is not possible because of faculty availability. **Switching hooders is not allowed.**
- By 5:45 p.m., you must be fully gowned with your hood draped over your left arm ready to take part in the processional. Tassels should be placed on the left side of your cap and remain there throughout the entire ceremony.
- The student processional will begin promptly at **5:45 p.m.** Volunteers will usher the group in a single file line and direct you to your row and your seat. **All seats must be filled with no chairs left empty in-between.**
- Although we understand your excitement to see and wave to your family, please always remain professional during the ceremony out of respect for your peers and guests.
- The program will be available electronically.

## PROCESSIONAL

- At 5:45 p.m., your ushers will lead you into the gymnasium and to your seats where you will have been assigned to a row. Please stay in the correct order and be seated once you get to your chair.

## ADDITIONAL INFORMATION

- All ceremonies at Central Washington University have adopted a clear bag policy. Additionally, large bags or other items are not permitted in the gym. There are no free lockers or rooms available for secure bag storage.
- Please always check your Canvas courses (Graduate School Thesis or Graduate School Nonthesis & Certificates) and your email for additional information regarding the ceremony.

## GUESTS

- Guest are permitted in the gym at 5:00pm and not before. We will have last minute setup to take care of and appreciate their patience.
- There will be ADA seating available for those guests in need.
- The graduate ceremony is free and open to all – no tickets are required for guests.

**If you no longer plan to participate in the ceremony, please email the School of Graduate Studies and Research (SGSR) at [masters@cwu.edu](mailto:masters@cwu.edu).**