



Non-Tax Filers- Verification Parent/Parent's Spouse or Partner

As a parent or parent's spouse/partner of a dependent student, you have been selected to verify your income as a non-tax-filer. Complete this form if you, the parent (and parent's spouse/partner if married and/or living together) will not file and are not required to file a 2022 income tax return with the IRS.

_____	_____
Student Name	CWU Student ID#:

Instructions:

- **Complete page 1 and 2 of this form-** see pg. 3 for instructions on retrieving tax data from the IRS.
- **Print and Sign forms with handwritten signature-** Per Federal regulations, contributor(s) must sign form with handwritten signature. If you are married and/or filed jointly, only one contributor needs to sign the form. If you do not have access to a printer, you may request a form be mailed to you. **Email:** financialaid@cwu.edu
- **Submit form and required documentation-**You have the option to allow your student to upload documents to their MyCWU portal **OR** send the forms directly to financial aid- financialaid@cwu.edu.

Please select one of the following:

- One Parent Only:** I am the parent or other parent listed on my student's FAFSA. I am providing the information for myself only. I am either not married or the other parent was not asked to verify their information.
- Parents (Parent and Spouse/Partner):** I am married or living with my partner listed on the student's FAFSA. We are providing our information for the 2022 tax year.

Important: To be eligible for federal aid, the student and all contributors are required to consent and approve data sharing and importing income/tax information from the IRS to the FAFSA form.

This includes you and your spouse if you are on the student's FAFSA. Consenting to share your information does not make you responsible for your student's educational expenses. When using the Federal Tax Information (FTI) transfer, most cases do not require further documentation. Even if data sharing and import are unsuccessful, or you and your spouse filed taxes separately in 2022, you must provide consent for your student to be eligible for Federal aid.



1. Choose one option and submit the required documentation:

- Option 1: Not employed:** I have consented for the FTI transfer for my 2022 income information to my student’s FAFSA. I was not employed and had no earned income from work in the 2022 tax year.
 - One Parent only:** I am on the student’s FAFSA and have no earned income for the 2022 tax year.
 - Parents (Parent and Spouse/Partner):** We are on the student’s FAFSA as contributors. We were not employed and had no earned income for the 2022 tax year.
- Option 2: Employed:** I have consented for the FTI transfer for my 2022 income information to my student’s FAFSA but did not file taxes. I was employed in 2022 and have listed the names of all employers, the amount earned from each employer, and whether an IRS W-2 or equivalent document was provided. *(If more space is needed, provide a separate page with the student’s name and ID number at the top).*
 - One Parent only:** I am on the student’s FAFSA and providing my individual income information.
 - Parents (Parent and Spouse/Partner):** We are on the student’s FAFSA as contributors. We have provided our income information and attached all required documentation.

Employer’s Name	IRS W2 or equivalent provided?	Parent Name (Which parent?)	Amount earned in 2022
Ex: ABC’s Auto Body	Yes	Jane Doe	\$4,500.00

2. Include a statement in the box below certifying you have not filed and are not required to file a 2022 tax return:

Certification- One Parent (Only one parent selected/on FAFSA or filed jointly with Spouse and providing joint information)	
By signing below, I certify all information reported is complete and correct.	
<i>Parent Signature (handwritten signature is required)</i>	<i>Date</i>
Certification- Other Parent (if filed separately from other parent on FAFSA and providing individual information).	
By signing below, I certify all information reported is complete and correct.	
<i>Parent’s Spouse/Partner Signature (handwritten signature is required)</i>	<i>Date</i>