



# CENTRAL WASHINGTON UNIVERSITY

## TEACH Grant/Loan Instructions

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides funds to students who are completing or who plan to complete coursework that is required to begin a career in teaching, and agree to teach full time for at least four years at an elementary school, secondary school, or educational service agency that serves students from low-income families and to meet other requirements. At CWU, we call the TEACH funds, the TEACH Grant/Loan as a visual reminder to recipients of the requirements that they have agreed to fulfill and the results for failure to do so.

If a student does not fulfill the service obligation, the grant is converted to a loan with retroactive interest from the date of first disbursement.

Read the following instructions regarding the TEACH Grant/Loan. Steps must be done in this order, please plan accordingly for processing time:

**Step 1:** Complete TEACH Grant Initial and Subsequent Counseling

**Step 2:** Email completed application to [financialaid@cwu.edu](mailto:financialaid@cwu.edu) annually

**Step 3:** Monitor your CWU email for application approval/denial (can take 1-2 weeks)

**Step 4:** Monitor your CWU email for offer notice and Accept/decline TEACH Grant/Loan in your MyCWU

**Step 5:** Monitor your CWU email for communication that Agreement To Serve or Repay is ready to be completed (can take 1-2 weeks)

**Step 6:** Complete TEACH Grant Agreement to Serve or Repay (Agreement)

**Step 7:** Complete exit counseling before graduating, after you stop attending CWU or if you switch to a non-eligible major. If you do not, the grant will convert to a Federal Direct Unsubsidized loan with retroactive interest.

This application must be submitted to CWU each year that you would like to be offered the TEACH Grant/Loan. If you have any questions, please email [financialaid@cwu.edu](mailto:financialaid@cwu.edu) or call 509-963-1611

More information on the TEACH program can be found here: <https://studentaid.gov/understand-aid/types/grants/teach>

Eligible federal can be found here: <https://studentaid.gov/understand-aid/types/grants/teach>

State programs can be found here: <https://tsa.ed.gov/#/reports>

**It is student responsibility to pay CWU charges by the due date.**



# CENTRAL WASHINGTON UNIVERSITY

## TEACH Grant/Loan Application

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID #

\_\_\_\_\_  
Anticipated Graduation Quarter/Year

\_\_\_\_\_  
Declared Major (Please see page 1 for eligible majors)

### Section 1: Eligibility

- YES  NO  Are you an undergraduate or graduate student?
- YES  NO  Have you declared a major at CWU?
- YES  NO  Have you completed the FAFSA for this academic year?
- YES  NO  Are you meeting CWU Satisfactory Academic Progress (SAP)?

Do you meet at least one of the following requirements?

- YES  NO  I scored above the 75<sup>th</sup> percentile on at least one batter of the SAT, ACT or GRE
- YES  NO  I have a cumulative GPA of 3.25 or higher and will maintain a cumulative GPA of 3.25 or higher to remain eligible
- YES  NO  I am a current former teacher or retiree **and**  
I give CWU permission to verify my status with the school district listed  
here: \_\_\_\_\_

### Section 2: Award Understanding

**(Initial each statement indicating that you have read and understand the statements.)**

- \_\_\_\_\_ I will submit written authorization to the financial aid office if I want any of my financial aid reduced or cancelled to accommodate the TEACH Grant/Loan
- \_\_\_\_\_ I may cancel the TEACH Grant/Loan within 14 days of disbursement by submitting written authorization to the Office of Financial Aid.
- \_\_\_\_\_ If I am less than full-time, the TEACH Grant/Loan will be reduced to meet my enrollment level
- \_\_\_\_\_ The TEACH Grant/Loan may reduce or cancel my unsubsidized, subsidized, plus loan or private loan if I have been awarded up to my cost of attendance

\_\_\_\_\_ I will notify CWU financial aid in writing if I switch majors or stop attending CWU

\_\_\_\_\_ If I switch to a non-eligible major, I am no longer eligible to receive the TEACH Grant/Loan for my new declared program because it is not a TEACH Grant Loan eligible program.

### **Section 3: TEACH Grant/Loan Understanding**

**(Initial each statement indicating that you have read and understand the statements.)**

\_\_\_\_\_ I understand the TEACH Grant Agreement to Serve or Repay (Agreement) is a legally binding document between myself and the U.S. Department of Education.

\_\_\_\_\_ I understand that I must complete the TEACH Grant/Loan entrance counseling and sign the Agreement to Serve or Repay each year I receive the TEACH Grant/Loan

### **Section 4: Grant converting to Loan Transparency**

**(Initial each statement indicating that you have read and understand the statements.)**

\_\_\_\_\_ I understand that I am expected to teach full-time in a High-Need Field at a Low-Income School as a Highly Qualified Teacher for four years within the first eight years following cessation from a TEACH Grant/Loan eligible program at CWU. (Exception: If I transfer to another TEACH Grant/Loan eligible program at another school.)

\_\_\_\_\_ I understand that I must complete TEACH Grant/Loan Exit Counseling if I graduate from CWU, stop attending CWU or switch to a non-eligible program (major) and will contact the TEACH Grant/Loan Servicer within 120 days of ceasing to be enrolled at CWU.

\_\_\_\_\_ I understand that I must successfully complete the TEACH Grant Certification form with my employer annually and submit it to the TEACH Grant/Loan Servicer in accordance with the terms of the Agreement to Serve

\_\_\_\_\_ I understand that if I do not to meet ALL conditions in the Agreement to Serve or Repay or lose eligibility while I am in school, the TEACH Grant/Loan will convert to a Federal Direct Unsubsidized Loan **that I must repay, with interest accruing from the date of each TEACH Grant/Loan disbursement.**

### **Section : Student Certification**

By signing this **request**, I am certifying that I understand the conditions of the TEACH Grant/Loan and affirm my intention to become a Teacher in a qualified high-need field. I am requesting CWU's Office of Financial Aid determine my eligibility for the TEACH Grant/Loan and, if eligible, to add the TEACH Grant/Loan to my financial aid award. I certify that I have read this application in full.

*If applicable from Section 1, B: I authorize CWU to verify my current/former or retired teacher status with the school district listed above.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date