



Budget Increase Request for Housing Charges

Student Name

CWU Student ID#

You may submit this form for consideration of an increase in your cost of attendance for documentable expenses that **exceed the amount already accounted for in the standard [Cost of Attendance](#)**. The expense must be incurred during the 2023-2024 academic year (9/20/23 - 6/11/24).

Federal regulations restrict the type of expenses that can be considered, therefore not all requests are allowable. If an adjustment to the cost of attendance is made, **it does not guarantee additional aid eligibility**.

1. Choose your Housing Situation

CWU On-Campus: If you live in a CWU On-Campus Residence Hall, and your housing and meal plan exceeds the standard budgeted amount, you do not need to submit any additional documentation. *The standard budget estimate is the median of on-campus housing rates and meal plan B.*

My housing and/or meal plan exceeds the 2023-2024 standard budget. Increase my budget to the amount reflected on MyCWU account.

CWU Off-Campus: If you live off CWU Campus and your housing costs exceed the 2023-2024 Cost of Attendance, you may request to increase your budget. Documentation is required.

My housing costs exceed the 2023-2024 standard budget. Increase my budget to the amount reflected on the submitted documentation.

I have attached a copy of my applicable rental/lease agreement, including the number of tenants on the lease and which utilities (if any) are included.

Annual Aggregate Limits (if not over lifetime limits)		
Class Level	Dependent Students	Independent Students
• Freshman (0-44 completed credits)	Up to \$5,500 annually	Up to \$9,500 annually
• Sophomore (45-89 completed credits)	Up to \$6,500 annually	Up to \$10,500 annually
• Junior/Senior/Post Bacc (90+ completed credits)	Up to \$7,500 annually	Up to \$12,500 annually
• Graduate Unsubsidized Loans	n/a	Up to \$20,500 annually
• PLUS Loans (Parent or Graduate)	Up to Unmet COA	Up to Unmet COA

Student Financial Services

2. Choose your Loan type and request amount

- **Select the loan type you wish to utilize for a cost of attendance increase request. The best option loan will always be re-offered first. Please note, revisions can only be made if you have remaining [loan eligibility](#) *Parent Plus and Graduate Plus Loan increases can only be made to previously accepted loans where the borrowers requested the maximum amount.***

Federal Direct Subsidized Loan

Federal Direct Unsubsidized Loan

Federal Direct Graduate Plus Loan

Federal Direct Parent Plus Loan
(Parent must complete Parent Certification below)

Increase any available loan up to my eligible amount

- **Indicate the amount you wish to increase your loan funding. Please note, we can only increase up to your Cost of Attendance. All loans must be disbursed evenly across terms.**

Increase my loan(s) by _____ amount for the aid year.

Increase my loan(s) up to the increased Cost of Attendance.

Certification- Student

I understand that submitting this form electronically as an email attachment **using my CWU email account** constitutes my signature and my certification that the information provided herein is complete and correct.

Student Signature (not required if submitted from your CWU email account)

Date

Certification- Parent Plus (Completed by Parent)

To increase the Parent Plus Loan, the borrower must have applied and been approved for the max loan amount and completed a PLUS Loan Agreement (MPN) on studentaid.gov. Parent must sign and submit with handwritten signature.

Parent Signature (Parent handwritten signature is required)

Date