Online Graduation Application Instructions:

Example of what you would see on MyCWU:

Log into your MyCWU and locate the "Visit Your Student Center" button
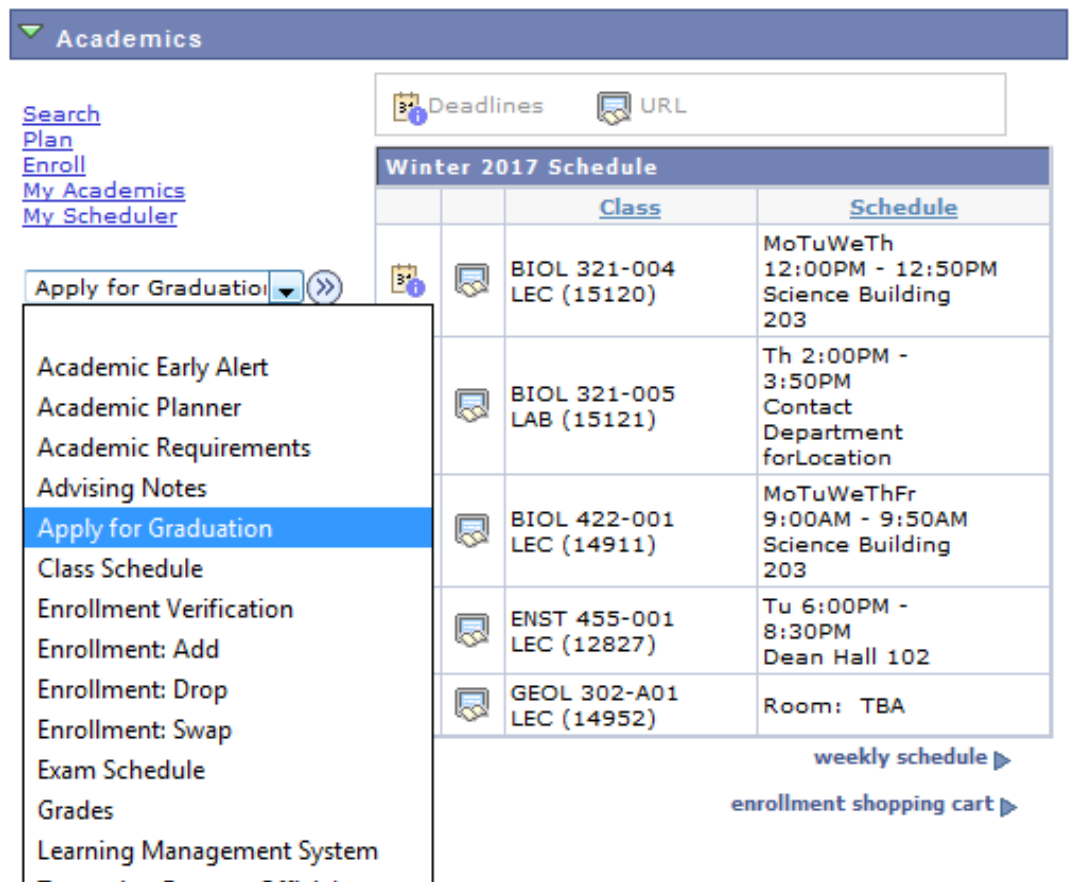

In the Academics Toolbox, select the drop down menu and find the option "Apply for Graduation". Once selected, click the arrow to move to the Applying for Graduation page

In the drop down menu, please select the term that you will be completing **ALL** of your graduation requirements in. If you do not see the term that you were hoping for, please call or email us before you applying for a quarter that you do not want

Apply for Graduation

Select Graduation Term

The major, minor, and/or specialization listed below has been selected for graduation. If this is not correct, contact your academic department.

Program: Undergraduate

Central Washington University | Undergraduate

Degree: Bachelor of Arts
   Major: Public Relations
Minor: Administrative Mgt

Expected Graduation Term Summer 2018 ▼

Graduation Instructions

Once you have completed the graduation application steps below, the graduation fee will be posted to your student account within 5 to 10 business days.

Graduation Application Instructions: Undergraduate and Post Baccalaureate candidates:

1. Update your HOME address. The HOME address is where the diploma is mailed approximately 8 weeks after the degree has been awarded.
2. Pay Graduation fees within 30 calendar days, after the fees have been posted to your account.
3. View the Academic Requirement Report, Transfer Credit Summary Report, and your unofficial transcript to ensure you are on track for graduation.
4. Check your CWU student email account for Degree Checkout notifications. All updates will be sent to your Outlook email.
5. Check your ADVISING NOTES through MyCWU.
6. Commencement information is mailed in March. Commencement participation registration is a separate process, watch for details to be sent to your CWU Outlook account.

[Select Different Program]   [Continue]

Graduation Application Instructions:

1. Update the diploma mailing address in your MyCWU account if it is different from the mailing address on file.
2. Pay Graduation fees within 30 days of them being posted to your account to avoid a financial hold and ensure your diploma can be sent out 8-10 weeks after the last day of the quarter.
3. View your Academic Requirements report, Unofficial Transcript and Transfer Credit Report (if applicable) to ensure that you are on track for graduation.
4. Check you CWU student email account for Degree Checkout Notifications. All updates will be sent to your CWU email.
5. Check your ADVISING NOTES on MyCWU.
6. Commencement information is typically mailed in March. Commencement participation registration is a separate process, watch for detail to be sent to you CWU email account.

    If you're an Education Major, be sure to contact the Certification office regarding the process of applying for your Teaching Certificate.