Graduation 101

Jen Ham
Degree Checkout
Office of the Registrar

LEARN. DO. LIVE.

Degree Checkout
Office of the Registrar

Degree Checkout (DC) Evaluators review all student records for completion.

College of Arts & Humanities	College of Business	College of Education & Professional Studies	College of the Sciences

Transcripts & Academic Requirements Reports

Unofficial Transcripts ☒

Report Results

Return

Unofficial Undergraduate Transcript

Central Washington University

400 E University Way

Ellensburg, WA 98926

United States

Name   : Wellington Wildcat

Student ID: 22745641

Print Date : 2016-10-27

- - - - - Non-Course Milestones - - - - -

Web Administration Certificate - Web Administration Certificate

    Milestone Status: Completed

      - Completed

2016-06-30 English 101 Eligibility - English 101 Eligibility

    Milestone Status: Completed

      2016-06-30 Exam Taken - Completed

2016-06-30 Math 164 Eligibility - Math 164 Test Eligibility

    Milestone Status: Completed

      2016-06-30 Exam Taken - Completed

Transcripts & Advisement Reports tell a lot about eligibility & requirements.

It's recommended that students meet with advisor(s) **before** applying for graduation.

Big Cat Wildcat   ID 22745641   🚫 ★   🖥

22745641

Central Washington University | Undergraduate

This report last generated on 10/07/2021 9:39AM

Collapse All	Expand All	Restore

🖹 Test   ⇐ Transfer   ✅ Taken   ◆ In Progress   ○ Other

▶ **DISCLAIMER**

▶ **GRADUATION FILING NOTICE**

▶ **STUDENT EXCEPTION DISCLAIMER**

▼ **UNDERGRAD DEGREE REQUIREMENTS**

Not Satisfied: UNDERGRADUATE DEGREE REQUIREMENTS (RG-0051)

DEGREE UNITS

Not Satisfied: DEGREE UNITS - 180 Units Minimum Required (The total reported below includes all CURRENTLY ENROLLED CWU courses, graded CWU courses, repeated courses, and transfer units that may apply toward the 180 unit minimum. Incomplete courses are NOT calculated in the total. Only 105 units from the two-year institutions and 135 units from a combination of two-year and four-year institutions will apply to the 180 unit requirement.) (R-1298)

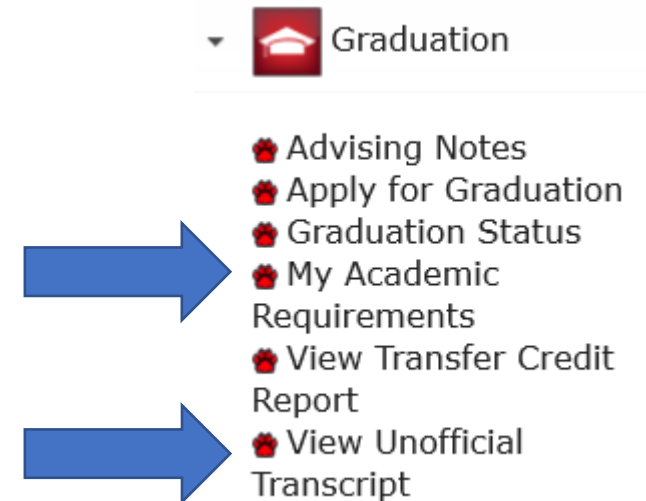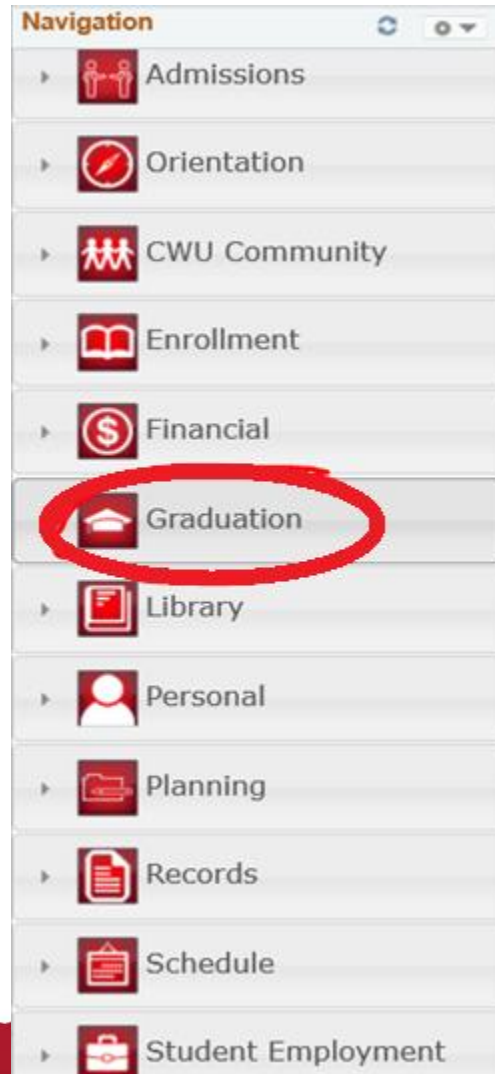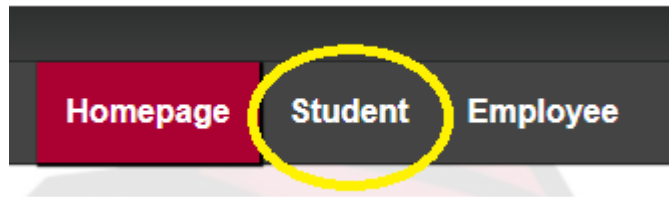- Units: 180.00 required, 10.00 taken, 170.00 needed

UPPER DIVISION UNITS

Not Satisfied: UPPER DIVISION UNITS - 60 Minimum Required (R-0114)

▼ Upper Division Units

Not Satisfied: ** Upper Division Units - 60 Minimum Required

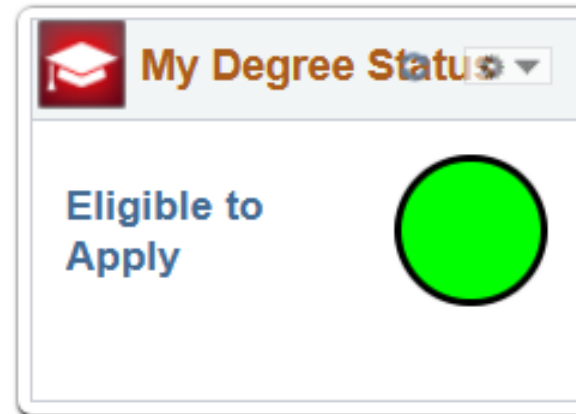- Units: 60.00 required, 0.00 taken, 60.00 needed

Locating Transcripts & Academic Requirements Reports

Graduation Application Eligibility

144 total credits
24 upper division credits

Students will see
this on their student
dashboard:

Graduation Application Deadlines

Graduation Application Deadlines	
Fall 2022	July 1, 2022
Winter 2023	September 30, 2022
Spring 2023	January 13, 2023
Summer 2023	April 7, 2023
Fall 2023	June 30, 2023

Graduation Application & Diploma Fees

Graduation Fees	
Fee	**Amount**
Undergraduate Graduation Application	$60
Graduation Re-Application	$20
Graduation Late Application	$35, after the 5th week of the deadline $70
Concurrent Diploma (2 degrees awarded in same term)	$90 (includes basic application fee)
Split Diploma (2 majors in the same degree printed on separate diplomas) Done ONLY upon request.	$90
Duplicate Diploma (extra copy of single diploma) (To reorder a diploma, go to ordering transcripts)	$30

Graduation Application Processes

First Application
- Apply online/in person/USPS
- Processed by Degree Checkout
- Fee posted

Late Petition
- Submit application *AND* petition
- Processed by DC
- Fees posted

Reapplication
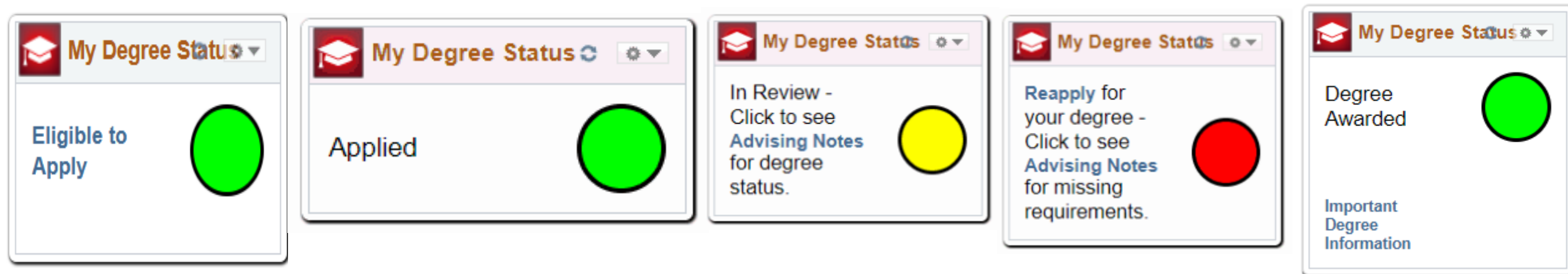- Submit new application
- Processed by DC
- Fee posted

CWU Home / Office of the Registrar / Graduation Forms and Links

cwu.edu/registrar/graduation-forms-links

Degree Checkout Process

- Review records
- Notify students
- Review file 1-4x

ELIGIBLE → APPLIED → IN REVIEW → DENIED/AWARDED

Hurdles to Graduation

Other unsatisfied requirements:

In Progress coursework:

ACCT	455	Accounting Information Systems	5.00	0.00	IP
ACCT	461	Fraud Examination	5.00	5.00	EP
UNIV	301	Career Management	2.00	0.00	EF

Not Satisfied: DEGREE UNITS - 180 Units Minimum Required (The total reported below includes all CURRENTLY ENROLLED CWU courses, graded CWU courses, repeated courses, and transfer units that may apply toward the 180 unit minimum. Incomplete courses are NOT calculated in the total. Only 105 units from the two-year institutions and 135 units from a combination of two-year and four-year institutions will apply to the 180 unit requirement.) (R-1298)

- Units: 180.00 required, 10.00 taken, 170.00 needed

UPPER DIVISION UNITS

Not Satisfied: UPPER DIVISION UNITS - 60 Minimum Required (R-0114)

▼ **Upper Division Units**

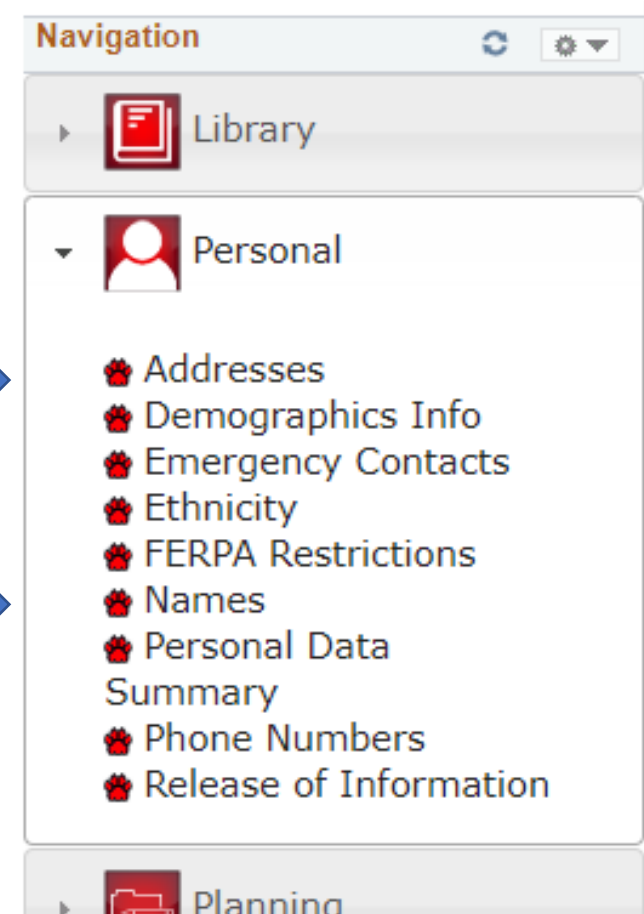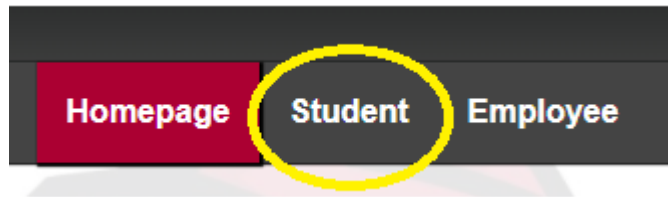**Not Satisfied:** ** Upper Division Units - 60 Minimum Required

- Units: 60.00 required, 0.00 taken, 60.00 needed

Incomplete coursework:

MGT	489	Strategic Management	5.00	0.00	I
MKT	470	Marketing Problems and Policy	5.00	0.00	I

CWU RESIDENCY UNITS

Not Satisfied: RESIDENCY UNITS (R-0279)

Things to Consider & Remember

- General Education
- Internships/Student teaching
- Honors
- Diplomas
- Updating name & address

Navigation

- Library
- Personal
  - Addresses
  - Demographics Info
  - Emergency Contacts
  - Ethnicity
  - FERPA Restrictions
  - Names
  - Personal Data Summary
  - Phone Numbers
  - Release of Information
- Planning

Graduation vs Commencement
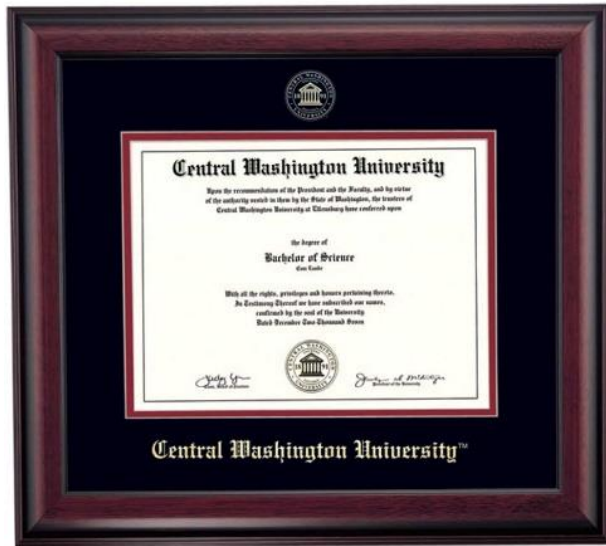
Graduation:
- Formal completion of instructional program
- Happens every quarter
- Students graduate after completing:
  - application
  - all requirements
  - criteria set by the college and university

Commencement:
- ceremony held once at the end of an academic year
- students wear their cap and gown

Applying for graduation is **REQUIRED**
Registering for commencement is **OPTIONAL**

We're Here for You

Degree Checkout:
(509) 963-3524
degree@cwu.edu

College of Arts & Humanities: Karen Malella, *karen.malella@cwu.edu*

College of Business: Jen Ham, *jen.ham@cwu.edu*

College of Education & Professional Studies: N/A

College of the Sciences: Joe Sheeran, *joseph.sheeran@cwu.edu*